

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held virtually via zoom on
Thursday 1st October 2020 at 7:00pm

Present:

Councillors: D. Whitmore (Chairman), **DW** D. Barnish **DB**, P Carnell (PC), K. Clarke (**KC**), C. Hopkin (**CH**), A. Davenport (**AD**), Ms D Riley, **DR**, A. Rowley, **AR**, Mrs. B Ruscoe **BR** J. Stephenson, **JSt**, G. White **GW**, S. White, **SW**, Mrs. J Whitmore, **JW**.

County Councillor: P Northcott **PN**

There was one member of the public present.

Clerk-Mrs J Simpson.

RFO- Mrs C Withington (part)

168.10/20 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

No apologies had been received.

169.10/20 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;

None

170.10/20.Co-option of Parish Councillor.

It was **RESOLVED** to approve the co-option of Mr Kevin Clarke as a Parish Councillor for Madeley Parish Council.

171.10/20 Acceptance of Office.

Mr Clarke signed the Acceptance of Office and this was shown across the zoom meeting. Mr Clarke was welcomed to the meeting.

172.10/20 Public Participation. (Open Forum)

The Chairman of the Trustees of The Madeley Centre was present for an additional agenda item but made use of the public forum to advise the Parish Council that Amey, the contractors for the County Council, would be placing a works compound on the Madeley Centre site for the duration of the repair of the pavements in Madeley Village scheduled to commence in November 2020 and last approximately 5 months.

There was another member of the public present but he did not speak at this stage of the meeting.

(AD arrived at 19:10hrs)

173.10/20 To consider approving and signing at a future date, the Minutes of the last Regular Meeting held virtually on Thursday 3rd September 2020

RESOLVED that this be signed as a true and accurate record by the Chair.

174.10/20 To consider any matters arising from 6 above

a. Scarecrow competition-the budget overspend of £6.37 authorised by the Clerk and vice chairman under delegated powers was noted.

b. The approved gifts had not yet been distributed to the Covid volunteers. **Action: JSt to chase.**

c. Register of Locally Important Buildings-list had been circulated by JSt. It was noted that as part of Madeley Manor was already included in listing it could not be added to the register. It was

RESOLVED to approach Historic England to ascertain whether Madeley Manor could be listed as this level. **Action: Clerk.**

175.10/20 To receive Reports from Borough and County Councillors.

Borough.

GW and SW had been engaging with the police re issues of drugs and ASB in Greyhound Court. Met with Aspire's head of maintenance re hedge behind the barrier on Keele Road. It had been cut back. However, longer term the decision was to remove the hedge behind the barrier.

Engaged with some residents in Wharf Terrace with a view to looking at community land in NBC ownership.

Engaged with PN (Borough) about the refurbishment of Madeley Pool. Bank on Moss Lane side was overgrown with weeds and vegetation. To place turf on the area would cost £6200 and self seeded £4,400-this was work in progress.

Engaged with Staffordshire Highways. Work on repairing the pavements could not start until drainage issues had been resolved-United Utilities will be surveying the area.

There had been extensive damage to the surface of the play area in College Gardens and had been repaired piecemeal.

Rowley House planning application. Network Rail had submitted a holding objection due to concerns of potential flooding. Meetings were been held.

County.

223 highways repairs had been carried out and 193 new reports had been submitted. Once icy weather commenced there would be a reduction in repairs as staff would be driving the gritting vehicles.

New funding was available from the County Council to support vulnerable people of all ages affected by the Covid crisis. Applicants must speak to PN prior to making any applications.

Further details available on the web site <https://www.staffordshire.gov.uk/Coronavirus/I-can-help/COVID-19-Support-Fund/COVID-19-support-fund.aspx>

Full Council was scheduled for 8th October and scrutiny meetings will continue online. It is hoped that hybrid meetings could commence in the future.

The proposal from West Midlands Ambulance to remove some equipment from Community First Responders was being reviewed and the previous review was weighted heavily to urban areas.

Loggerheads Library re-opened for pick up and drop off of books only by volunteers.

There were still issues with Mill Lane flooding-the cost to repair had not been factored into the budget. DPW had been used to clear out drains but was insufficient to repair them.

176.10/20 To consider Financial Matters including:

a. Grant scheme. The current balance of £2900 was noted. Madeley Scouts applied for a grant to purchase individual outdoor whittling equipment for autumn to comply with Covid restrictions.

It was **RESOLVED** to approve a sum of £300 to Madeley Scouts to support this project, subject to sending the bank statement screenshot.

b. Madeley Centre-it was **RESOLVED** to approve the grant of £4000 towards annual grounds maintenance costs.

c. The decision to approve the cost of a notice board in the grounds of the Madeley Centre taken in March 2020 at a cost of £1861.60 was confirmed.

d. Transfer of £85,000 reserves into an alternative bank. Deferred to the next meeting.

e. A draft reserves policy had been circulated by the RFO. It was **RESOLVED** to approve the policy.

f. Salary scales of the Clerk and RFO. The national settlement payable from 1st April 2020 was noted and it was **RESOLVED** to approve the payments as per model contracts and updated pay scales.

g. Review of Financial Regulations-it was **RESOLVED** to amend the upper limit of delegated expenditure to the Clerk in conjunction with the Chairman from £1000 to £2000. The rest of the regulations to remain unchanged.

h. Budget priorities 2021-22. All present were asked to submit ideas for expenditure to RFO prior to the next meeting. **Action: All.**

i. To approve payments/orders, receipts and transfers. Appendix B – Approved as per attached payment schedule.

j. To note the budget update and bank reconciliation statement. Appendix C – Approved and noted.

177.10/20 To consider the following planning applications received (and any that are received between date of agenda and meeting)

- a. 20/00583/FUL-Park View, Park Terrace, Leycett Lane-proposed single storey rear orangery.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00583/FUL>

Closing date for comments 18th September. (For info only) No objections were forthcoming

- b. 20/00672/FUL-Smithy Cottages (Leese), Smithy Corner, Bar Hill-variation to condition 2 of planning permission 16/00226/FUL-to amend the garage window on the side elevations of both plots and also the dormers to front elevations of both plots.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00672/FUL>

Closing date for comments 17th September (For info only) Objected on the grounds that the proposed changes are substantial, significant and detrimental to the appearance of the Conservation area. It was noted at the meeting that this application had now been withdrawn.

- c. 20/00716/FUL-Boundary House, Keele Road-conversion of detached garage roof space into ancillary accommodation, with the addition of a dormer roof.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00716/FUL>

Closing date for comments 2nd October (extension granted)

RESOLVED-no objections

- d. 20/00696/ful-Barratt Cottage, 10 Bar Hill-demolition of existing conservatory and proposed ground floor and first floor extensions.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00696/FUL>

Closing date for comments 2nd October (extension granted)

RESOLVED-no objections

- e. 20/00735/AGR-Land at Agger Hill Farm, Agger Hill-erection of steel framed agricultural building to house livestock and store hay and haylage.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00735/AGR>

Closing date for comments 2nd Oct (extension granted)

RESOLVED-no objections

- f. 20/00687/FUL-95 Hillwood Road-single storey rear extension.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00687/FUL>

Closing date for comments 12th October 2020

RESOLVED-no objections

- g. N.02/17/259 MW D9-Keele Quarry-submission of details in compliance with condition 9 N.02/17/258 MW. Progress Report and updated site plan.

<https://apps2.staffordshire.gov.uk/scc/cpland/Details.aspx?applicationID=137795>

RESOLVED-no objections

- h. 20/00771/ful-6, Thornhill Drive-extensions and alterations to existing detached building.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00687/FUL>

Closing date for comments 14th October 2020

RESOLVED-no objections

- i. 20/00690/ful-Hungerford House Farm, Hungerford Lane-change of use from existing farm buildings to reception, office and store for previously approved tourist units.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00690/FUL>

Closing date for comments 16th October 2020.

RESOLVED-no objections

- j. 20/00747/ful- Playing Fields off Manor Road-erection of club house, provision of boundary fencing, 2 portable viewing boxes and open patio area.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00747/FUL>

Closing dates for comments 19th October 2020

RESOLVED-no objections

- k. 20/00755/ful-Hazeley Paddocks, Keele Rd-variation of conditions 2, 4, 6, 9, 12 & 13 of planning application 17/00434/ful

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00755/FUL>

Closing date for comments 19th October 2020.

RESOLVED-the Parish Council objected to the variation of condition 6-steel and concrete plank, manure holding silo to the south of the stable as representing an over development in the Greenbelt.

JSt was thanked for his input into looking at the planning applications for the meeting.

178.10/20 To receive details of Planning Results; (Previously circulated). Noted.

179.10/20 Madeley White Star Lease. The proposed lease had been previously circulated and it was **RESOLVED** to approve the new terms of the 30 year lease.

180.10/20 Street Warden/PCSO project.

The Clerk had circulated an interim report. It was not the policy of the Police and Crime Commissioners office to support Parish funding for additional PCSOs or Special Constables and this policy was not going to change in the foreseeable future.

Enforcement of litter and dog warden was controlled by NBC who would have a conversation with the Parish Council if they wished to contribute to an additional service in Madeley.

It was agreed that the proposed role needed further clarity and Councillors were asked to send specifics to the Clerk within the next 2 weeks so further work could be undertaken.

Action: all

181.10/20 Memorial Garden.

Quotations had been received and it was **RESOLVED** to approve the following purchases:

- a. Supply and construction of be-spoke wooden pergola with electricity point at a cost of £4880.
- b. Supply of 8X8 seater wooden benches at a total cost of £872
- c. Cleaning of the outside area at a cost of £250

182.10/20 Parish Appearances.

a. Rock Garden. A suggestion had been made by a contractor that perhaps a low level hedge would be a cheaper option financially and a greener alternative to large rocks on the site to prevent vehicles parking. However, it was agreed to remain with the original specification of turfing and large rocks. **Action: Clerk.**

b. Madeley Heath, Wharf Terrace. DB had received complaints about the use of the edge of the playing field adjacent to Wharf Terrace comprising parked caravan; parked cars; washing lines etc. The land was owned by NBC. **Action: GW and SW to investigate further.**

183.10/20 Madeley Pool.

a. Volunteers-the first work party had removed a large number of suckers and saplings.

- b. Issues with parked cars blocking resident's access to drives had been reported to the Angling Club and action taken by them.
- c. The planned cutting back of the vegetation had not occurred that week due to inclement weather-scheduled for the following week.
- d. It was **RESOLVED** to add JSt. KC and DR to the sub group looking at Madeley Pool currently comprising AR, SW, DW

In addition it was noted that Staffordshire Wildlife Trust had been on site that morning to gather information for a development plan recording species etc. A return visit would be made in late spring/early summer to check for additional species.

NBC would be commencing the annual clearing of the River Lea from the Offley Arms.

The tree surgeon would be in touch with the Clerk to arrange a suitable day for the felling of 3 poplar trees and pollarding of one poplar tree as agreed.

184.10/20 The meeting had now reached a 2 hour point. It was **RESOLVED** to continue with the rest of the agenda.

185.10/20 Events

- a. Remembrance Day. The Clerk had circulated her concerns about the day re social distancing and lack of space at the memorial. It was agreed that the event would have to be low key and attempts made to restrict to 6 people at any one time-though the practical difficulty of achieving this was noted as Parishioners would expect to be able to pay their own respects. All present to send ideas to the Clerk. **Action: All.**
- b. Halloween. Following the success of the scarecrow competition it was **RESOLVED** that the sub group comprising JSt, SW, DR and JW arrange appropriate activities and possible competition to encourage a socially distanced approach to the day. It was **FURTHER RESOLVED** to delegate a budget to the maximum of £500.

186.10/20 CCTV

SCC and the contractor now talking to one another directly re the specification of the concrete base.

187.10/20 Speed Indicator Devices-

Delivery scheduled for 9th Oct. SIDS to be then programmed by Clerk and installed by S. Hough.

188.10/20 To receive the Clerk's Report, and to consider correspondence received since the last Meeting; Noted as circulated.

189.10/20 Items for the next agenda.

Budget for 21/22

Transfer of reserves.

Specification for Warden/PCSO/Village appearance.

190.10/20 To consider the Race, Equality and Crime & Disorder Statement for the Meeting – no matters to discuss.

190.10/20 To note Councillors' planned absence. – To be sent to the Clerk in advance.

191.10/20 To note the day of the date of the next regular meeting as **Thursday 5th November to be held online on zoom.**

The Chairman thanked the Councillors for their attendance and closed the meeting at 21.10pm

Approved Payments Schedule October 2020

BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 115	Jill Whitmore	Scarecrow goody bags PAID	76.37
Bacs 116	Dave Whitmore	Scarecrow prizes PAID	180.00
Bacs 117	C Withington	Salary Oct and Expenses	325.66
Bacs 118	J Simpson	Salary Oct and Expenses	1058.98
Bacs 119	HMRC	Tax and NI Oct	182.31
Bacs 120	JD Quick	Bus Shelters inc cleaning Oct	175.00
Bacs 121	Amy Taylor	swing security Oct- to be paid at the end	70.04
Bacs 122	Lisa Pickerill	swing security Oct- to be paid at the end	70.04
Bacs 123	Country Grounds	Sept Grass cutting inv no 2472	608.40
Bacs 124	Country Grounds	Pool grass Sept inv no 2473	200.40
Bacs 125	J Simpson	SID jubilee clip	175.97
Bacs 126	NBC	Licence Pool	231.60
Bacs 127	Madeley Centre	Grounds Maintenance	4000.00
Bacs 128	Rachael Standley	Invoices CSW?	190.00
Bacs 129	Redoko	Website creation	1800.00
Bacs 130	Madeley Scouts	Grant app (outdoor hire)	300.00
Bacs 131	Country Grounds	Madeley heath motors Inv 2499	240.00
Monthly Total			9884.77