

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held virtually via zoom on
Thursday 2nd July 2020 at 7:00pm

Present:

Councillors: D. Whitmore, **DW** (Chairman), A. Davenport **AD**, C. Hopkin, **CH**, N. Orme. **NO** , P. Carnall, **PC**, Ms D Riley, **DR**, J. Stephenson, **JSt** , G. White, **GW**, S. White, **SW**, Mrs. J Whitmore, **JW**.

Clerk- Mrs. J. Simpson.

RFO-Mrs C Withington (part)

118.07/20 To receive apologies for absence.

Apologies were received from Parish Councillors D. Barnish, A. Rowley and Mrs B Ruscoe.

119.07/20 Pecuniary Interests of councillors.

DW and JW declared pecuniary interests in agenda items 126.07/20b and 112.07/20b

120.07/20. Public Participation.

There were no members of the public present.

121.07/20. Minutes of the last regular meeting.

It was **resolved** to approve the minutes of the last regular meeting held virtually on Thursday 4th June 2020 and sign at a later date.

122.07/20. Matters arising.

There were no matters arising.

123.07/20. Covid-19 Taskforce Update.

a. The Parish Council noted the measures the Clerk had taken in line with the risk assessment to enable the playgrounds and outdoor gyms in Birch Dale and Heath Row to reopen on 4th July 2020 as per government advice.

b. JSt updated the Parish Council re taskforce. There had been no requests for assistance the previous two weeks and the Food Bank was also experiencing little demand. It was proposed to leave the phone line in place and to check for messages on a daily basis rather than permanently staffed. It was noted that receipts from MDCA would be needed to show expenditure against the £400 set aside from the Covid budget.

The trustees of the Madeley Centre were working towards opening the Madeley Centre.

124.07/20 Borough and County Councillor Updates.

a. Borough.

- There had been issues with the new recycling collections in the village that had now been resolved.
- GW and SW had been facilitating applications to the grants available to local businesses from NBC.

- They had been liaising with the developers re impending application for Rowley house and linking flood risk officer from SCC with Network Rail
- They had been working with the police and Aspire re smoking of cannabis by young people in areas of the Parish.
- Lichfield diocese was looking to acquire the church car park from NBC for a nominal sum.
- They were pleased to report that following intensive lobbying to SCC the pavements from the junction of Moss Lane to Beck Place were to be resurfaced at a cost of £425,000; in addition, SCC were to investigate the repeated flooding at Puddleduck corner and Mill Lane into Newcastle Road.

b. County.

No report was available.

125.07/20 Draft Revised Code of Conduct.

The new national draft had been circulated by the Clerk. It was noted that no Councillor should be subject to verbal or physical abuse and a zero tolerance approach should be taken. The Parish Council approved the document to date and requested a response be sent by the Clerk.

126.07/20. Financial Matters.

a. Grant Applications.

Lea Court Residents Association-It was **RESOLVED** to approve the application for £300 from Lea Court Residents Association for the purchase of an outdoor tap and two benches.

Application from Footprints animal sanctuary for £4000 for 3 months running costs.

Application from Leycett Cricket Club for £2070 for a bowling machine.

Both of the above two applications were made due to the limited opportunity to raise income via the usual methods during the Covid lock down situation.

CH and JSt abstained from taking part in voting for any of the following two proposals::

Footprints to receive £1000 and Leycett Cricket Club £500.

This resolution was defeated.

Footprints to receive £1000 and Leycett Cricket Club to receive £1000.

It was **RESOLVED** to approve the sum of £1000 to Footprints Animal Sanctuary and £1000 to Leycett Cricket club due to the exceptionally difficult circumstances created by Covid -19 virus lock down. It was further **RESOLVED** to take this sum from the reserves rather than the money set aside for the Community Grant fund, therefore the balance would be £3000 going forward.

DW and JW declared a pecuniary interest and left the meeting for the next agenda item. GW took the chair.

- b. It was **RESOLVED** to approve the payment of the Chairman's allowance of £750, pro rata from 1st May-31st October 2020.

DW and JW returned to the meeting and DW resumed the Chair.

- c. It was further **RESOLVED** to approve the payments, orders, receipts and transfers as in appendix A with the additional invoice from the Community Support Worker.
- d. The budget update and bank reconciliation were noted.

It was **RESOLVED** to take agenda item 15 CCTV at this point in the agenda.

127.07/20 CCTV

- a. It was noted by the RFO that there had been issues re the downloading of such high quality resolution images on to the lap top. It was agreed to ensure that this problem was resolved prior to the installation of the leased CCTV equipment. It was also noted that there may be the opportunity in the future to look at a contract with NBC and Audley Parish Council where information would be sent to Stoke-on-Trent CCTV centre, via the Borough Council. It was agreed that NO be involved with this aspect.
- b. It was **RESOLVED** to approve the contractor to install the concrete base at a cost of £1750 (including permits) as circulated by the Clerk.

The RFO left the meeting at this point.

109.06/20 Planning Applications.

- a. Response to the appeal to application 19/00035/FUL-Land adjacent to "Gracelands", Station Road, Onneley. Closing date 8th July 2020.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00035/FUL>

A draft response had been prepared by CH and the Clerk and circulated confirming the Parish Council's objection to the original application. It was **RESOLVED** to submit the response.

- b. Land adjacent to Rowley House, Moss Lane-erection of 38 dwellings and associated parking and landscaping.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00143/FUL>

This was a resubmitted application with amendments. The Parish Council noted the attempts of developers to reduce the density of the proposal. The Parish Council **objected** to the application as the site was still too dense and not suitable for a rural area. The issue of flood risk had not been addressed as water from the Bridle path and Moss Lane goes on to the field proposed for the site and proposed a danger to Rail track property in the form of a land slip on to the rail. The Parish Council noted that the habitat study contained in the documentation as dated 2014 and questioned whether this was still relevant. The Council noted that part of the section 106 money would be allocated to local schools to provide more places for children moving into the properties. However, it was clear that the development would cause capacity issues on such services as the doctors' surgery and dentist. It would also impact on the surrounding roads. Clerk, CH and JSt to compose full response to NBC.

110.07/20.Town and Country Planning Matters.

The report that had been previously circulated by the Clerk was noted.

111.07/20 Football activity on Manor Road Playing Fields.

It was **RESOLVED** to approve that Madeley White Star resume football activities on Manor Road playing fields as per FA guidance and Central Govt advice to minimize Covid-19 transmission.

DW and JW declared a pecuniary interest and left the meeting for the next agenda item. GW took the chair.

112.07/20 Heath Wood.

- a. Delegated action taken by the Clerk and Chairman for tree work that was needed urgently at a cost of £360 was noted.
- b. The Clerk had prepared a report outlining the tree work, consultation and applications to NBC that was needed to manage Heath Wood. It was **RESOLVED** to approve the report and recommendations as circulated.

DW and JW returned to the meeting and DW resumed the Chair.

113.07/20 Parish Appearance and Highways Issues.

- a. Vegetation had been removed from the weir and to the rear of the bus shelter near to Beck Road. The railings had been painted on the weir as had the two junction boxes. A quotation had also been received to paint the railings behind the bus shelter. Another contractor had been asked to cut down the vegetation at the flower bed at the junction of Izaak Walton Way and John Offley Road.
- b. Rock Garden. Major work was needed in the spring. In the meantime the Clerk was to ask Elmside to do some work and suggest what could be done longer term. It was also suggested that perhaps the primary school could be asked for some ideas.
- c. The grass next to the bus shelter in Onneley needed to be cut back. Clerk to ask handyman.

114.07/20 Speed Indicator Devices. (SIDs)

- a. The Clerk had met with the highways liaison officer and located the potential spots for 4 SIDs. The Clerk had also contacted the police and they supported the installation. It was noted that the position on New Road may not be suitable due to the anticipated housing development opposite the proposed location. Concerns were also raised about the location on Newcastle Road near to the cattery. It was agreed that the Clerk would talk further with SCC
- b. Three quotations had been received for the purchase and installation of four SIDs. The information had been circulated. It was **RESOLVED** to appoint Evolis as the preferred supplier with Eon the supplier for the metal poles

115.07/20 BT Phone Box, Woore Road.

The Clerk had, after the last meeting, circulated the quotation that had been previously approved. The contractor was due to paint the box within the next fortnight but would be checking the availability and cost of the Perspex due to increased demand after Covid-19

116.07/20 Future Meetings

The latest advice from NALC and SPCA had been circulated and it was agreed to retain virtual meetings until that advice changed.

117.07/20. Clerks Report.

This had been previously circulated and Councillors were reminded of the training opportunities from SPCA.

118.07/20 Items for next agenda.

Christmas Activities.

War memorial and remembrance day activities.

Bus Shelters

119.07/20. Race, Equality, Crime and Disorder Statement.

The Council recognized that it had discussed matters of crime and disorder in relation to CCTV and the installation of SIDs.

120.07/20. Planned absences.

No absences were noted.

121.07/20 Date and venue of next meeting

Thursday 6th August 2020 to be held virtually on “zoom” to commence at 19:00.

The Chairman thanked the Councillors for their attendance and closed the meeting at 21:10hrs

Approved Payments Schedule – July 2020

| BACS/CHQ | TO WHOM PAID | DETAILS | Total inc VAT |
|----------------------|-------------------|--|----------------|
| Bacs 58 | C Withington | Salary July and Expenses | 275.84 |
| Bacs 59 | J Simpson | Salary July and Expenses | 940.45 |
| Bacs 60 | HMRC | Tax and NI July | 84.90 |
| Bacs 61 | JD Quick | Bus Shelters inc cleaning July | 175.00 |
| Bacs 62 | Amy Taylor | swing security July - to be paid at the end | 70.04 |
| Bacs 63 | Lisa Pickerill | swing security July - to be paid at the end | 70.04 |
| Bacs 64 | Country Grounds | June Grass cutting | 200.40 |
| Bacs 65 | Country Grounds | Pool grass June | 560.40 |
| Bacs 66 | Madeley Centre | 3 monthly Loan to cover loss of funding - May | 571.56 |
| Bacs 67 | J Simpson | Padlock reimbursement | 8.00 |
| Bacs 68 | J Simpson | Zoom Sub June | 14.39 |
| Bacs 69 | Des Hague | Maintenance jobs - Village Appearance | 880.00 |
| Bacs 70 | Des Hague | Maintenance jobs - Village Appearance | 480.00 |
| Bacs 71 | J Simpson | Skip allotments (tidy skip) | 231.00 |
| Bacs 72 | HMRC | P11D NICS class 1 contributions Employer 19/20 | 176.58 |
| Bacs 73 | Lea Court | Grant - Water tap and benches x 2 | 300.00 |
| Bacs 74 | Leycett CC | Grant towards bowling machine reserves | 1000.00 |
| Bacs 75 | Footprints Animal | Grant towards running costs x 3 months £4k reserve | 1000.00 |
| Bacs 76 | Dave Whitmore | Chairman allowance/projects - May to Oct 750 Less | 600.00 |
| Bacs 77 | Nigel Aldritt | 11 hours for maintenance | 176.00 |
| Bacs 78 | Madeley Centre | 3 monthly Loan to cover loss of funding - June | 1130.93 |
| Bacs 79 | Tree Brothers | Tree works at rear of property Heathwood | 360.00 |
| Bacs 80 | Rachael Standley | Hours 10.5 June 2020 plus mobile phone | 115.00 |
| Bacs 81 | HMRC | Chairs Allowance Tax May to Oct 2020 | 150.00 |
| Monthly Total | | | 9570.53 |