

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 7th November 2019 at The Madeley Centre, New Road, Madeley at 7:00pm
Present:

Councillors: D. Whitmore, (Chairman), D. Barnish, C. Hopkin, N. Orme, Ms. D. Riley, A. Rowley, J. Stephenson, Mrs. J Whitmore (part)
Clerk- Mrs. J. Simpson.
RFO-Mrs c. Withington. (Part)

260.11/19 To receive apologies for absence.

Parish Councillors: A, Davenport, Mrs. B. Ruscoe, G. White,

261.11/19 Co-option of Parish Councillors.

- a. It was **resolved** to approve Mr. J. Stephenson as a Parish Councillor and he was welcomed to the meeting.
- b. Mr. Stephenson signed the Declaration of Office and was witnessed by the Clerk.

The resignation of Mrs. A Bourne was noted by the Parish Council. The Clerk had commenced the vacancy process. She was thanked for her hard work for the Parish Council. It was **resolved** that subject to there being no response from 10 Parishioners to hold an election by 22nd November, the same process be followed as the previous co-option.

262.11/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

263.11/19 Public Participation:

There were no members of the public present.

264.11/19 Advertising Banners.

It was **resolved** to take agenda item 17 at this point in the meeting.

A representative from The Madeley Centre attended and outlined the proposal to place a large banner in the village to promote activities in the Parish. It was noted The Madeley Centre was owned and organized by a charity and as such was a non- profit making organization. It was agreed that the current banner could be placed back opposite the Evening Spice. It was **resolved** that the Madeley centre would identify 3 locations in the village where a permanent banner could be placed with activities changed on a regular basis. It was agreed that design ideas would need to be sent to the Parish Council in advance for approval.

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265.11/19 Financial Matters

It was resolved to take agenda item 10b at this point in the meeting. The Chairman of Trustees from Madeley and Rural Community attended.

It was **resolved** to approve the grant of £4000 to The Madeley Centre towards ground maintenance.

266.11/19 To consider approving and signing the minutes of the regular meeting of the Parish Council held on 3rd October 2019.

It was **resolved** to approve the minutes and they were duly signed as a true record.

267.11/19 To consider matters arising from the minutes not included elsewhere on the agenda.

- a. The sale of The Offley Arms via auction to Joules brewery was duly noted.

268.11/19 Police consultative reports and police matters generally.

No report was available.

Signature

Date

270.11/19 Neighbourhood Plan for Madeley Parish.

- a. A meeting with NBC had been held on 2nd October.

271.11/19 To Receive reports from Borough and County Councillors.**a. Borough Councillors**

No report was available.

b. County Councillor-no report was available.**272.11/19 Financial Matters.**

- a. The balance of £1050 in the MPC Grant Programme was noted.
- b. Application from the Madeley Centre- discussed and resolved at 265.11/19
- c. Budget 2020-21. It was agreed that the RFO would present a draft budget for approval at December's meeting. This would then go to public consultation at the January meeting for final approval.
- d. To approve payments/orders/receipts and transfers-it was **resolved** to approve all payments.
- e. Budget update and bank reconciliation statement was noted.

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273.11/19 Community Support Worker.

- a. It was noted that there was a vacancy for a Community Support Worker on a self employed contractual basis. It was resolved that a further contractor was needed.
- b. It was further resolved that the recruitment timetable as circulated by the Clerk be approved. Staffing panel comprising Mrs. B Ruscoe, G. White and J. Stephenson would look at the applications, interview and make recommendations to the next regular meeting in December 2019.

**BR,
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274.11/19 Planning Applications.

19/00599/OUT-Land adjacent to 5, Morningside and 16 Laverock Grove, Madeley-erection of 3no dwellings.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00599/OUT>

The Parish Council objected to this application. The site map showed that the Laverock entrance would be closed off to make way for the development. However, the alternative access to the site from Birch Dale would be totally unsuitable to access both the proposed dwellings and the current garage site. Birchdale is a narrow road with a tight swing access along the current track to the garages. There would not be space for 2 vehicles to safely pass. Birchdale is also used for parking by local residents, often making access to the current garage site extremely difficult. Service vehicles such as recycling and refuse collection would experience great difficulties trying to access the proposed new

dwelling. The Council also expressed grave reservations about increasing vehicle use along Birchdale due to its proximity to the children's playground. It also noted that the area had not been identified as one needing further development within the emerging Neighbourhood Plan

- 275.11/19 Town and Country Planning Update.**
The report had been previously circulated.
- 276.11/19 CCTV.**
a. It was resolved to approve the cost of a planning application to Newcastle Borough Council.
b. Costs were been sought from Eon as the company would not have to apply for a licence to dig from the County Council thus saving some expense for the Parish Council.
- 277.11/19 Madeley White Star**
a. Tinsdills have commenced the process of revoking the current lease and formulating the new one.
b. New club house-this matter was deferred to the next meeting so MWS could be in attendance. **Next agenda**
- 278.11/19 Tree Works in Heath Wood.**
An oak tree backing on to a property in Hillwood had been identified as needing two branches removed. Trees in Heath Wood were covered by Tree preservation Orders so an application to do the works would be needed. It was **resolved** to approve the application to NBC. **Clerk**
- 279.11/19 Madeley Parish Council Web Site.**
The Clerk and RFO had attended the SLCC conference the previous month and it was evident that the current web site would not comply with the new accessibility standards required by September 2020. A stand alone web site would be needed. It was agreed that the Clerk would formulate a specification and attempt to locate three quotations for the work. **Clerk**
- 280.11/19 Memorial Bench in Madeley Heath**
The Clerk had received a reply from Land Registry indicating that part of the land was registered. Cllr J. Stephenson offered to check the register portal. **Clerk JSt**
- 281.11/19 Action Log for Madeley Heath.**
The Clerk had circulated a draft for comment prior to the meeting. It was noted that the signage to Heath Row was missing as was the directional sign to Leycett and Scott Hay. Concerns were also expressed that it was possible that trees in the Plantation owned were diseased and spreading to other trees. Clerk to ask Aspire and Parish Council tree contractor to look at the issue. **Clerk**
It was **resolved** to approve the Action log for Madeley Heath.
- 282.11/19 Notice board on allotment site.**
Further deferred to next meeting. **Next meeting. Clerk**
- 283.11/19 Adoption of BT Box, Woore Road.**
The contract had been received and circulated.
a. It was **resolved** that the Chairman, vice chairman and Clerk sign the adoption contract. **DW GW**

- b. The future function of the BT box was still to be decided. The electricity supply would need to be retained if a defibrillator was to be installed. It was agreed that the final decision would be made at the next meeting.

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284.11/19 Provision of Services for young people.

Cllr Ms D. Riley had a met with staff from The Madeley centre. The idea was to look at a summer fayre but no final date was available as yet. It was agreed that it would be more practicable to hire a company to provide a "Reels on Wheels" service.

285.11/19 Remembrance Day Arrangements and future memorials.

One of the poppy wreathes had not been delivered so the Clerk had ordered an additional one from a local florist for the Parish Council. The other wreathes had been delivered to the schools by the Clerk. The ceremony would take place on The Meadows playground on Monday 11th November. The Rev Chantry would be officiating.

There were still long term plans for a second memorial to be sited at The Madeley centre.

286.11/19 Christmas 2019

- a. Volunteers were needed for both events and raffle prizes were also needed.
- b. A Christmas tree had been located. It was **resolved** to approve the purchase of a Christmas tree at a cost of £350.

287.11/19 HS2

The Clerk had circulated two e-mails from HS2 to everyone prior to the meeting.

(Mrs. J Whitmore left the meeting at 20:45hrs)

288.11/19 Parish Appearances

The bus shelter outside of The Meadows school had been damaged beyond repair and would be taken away the following day. The school had reported the issue and the Clerk was dealing with the other party's insurance company.

Clerk

289.11/19 Councillors' specific responsibilities.

- a. Madeley Pool-NBC had apologized to the Parish Council for the lack of advance communication re the work to the banks of Madeley pool. Posters were now around the village and work had commenced.
- b. Rural Runabout-Cllr A Rowley had attended the EGM on 21st October. The new board of Trustees had recognized the issues the Charity had and were addressing them.

290.11/19 Clerks Report

This had been previously circulated.

- a. The Parish Council had been invited to send a delegate to the SPCA AGM to be held on Monday 2nd December. Apologies would be sent.
- b. An invitation had been sent from Onneley Junior Golf Club to the presentation evening. The Chairman would be attending.

291.11/19 Race, Equality and Crime and Disorder Statement.

The Council recognized that it had discussed matters of crime and disorder and that the proposed installation of CCTV would help address matters of crime and disorder in the village.

292.11/19 Councillors Planned absence

No absences were noted.

293.11/19 . Date, place and time of next meeting.

Thursday 5th December 2019, commencing at 7:00pm at The Madeley Centre.

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:55hrs

Approved Payments Schedule November 2019

			Total inc VAT
BACS/CHQ	TO WHOM PAID	DETAILS	
Bacs 112	Debra Burns	Invoice - 10 Hours Sept and Oct	102.70
Bacs 117	Madeley Residents Assoc	Grant Halloween PAID	500.00
Bacs 118	C Withington	Salary Nov and Expenses	290.24
Bacs 119	J Simpson	Salary Nov and Expenses	971.79
Bacs 120	HMRC	Tax and NI Nov	99.45
Bacs 121	Country Grounds	Grass cutting Oct	560.40
Bacs 122	Amy Taylor	Swing Security Nov	70.04
Bacs 123	Lisa Pickerill	Swing Security Nov	70.04
Bacs 124	JD Quick	Bus Cleaning Nov	175.00
Bacs 125	Keele Students Union	Newsletter printing	125.00
Bacs 126	Madeley Centre	5th Sept room hire	20.00
Bacs 127	Tree Brothers	Heathwood	1116.00
CHQ 11425	BT Payphones	Adoption fee	1.00
Bacs 128	ICO	Data Protection registration	40.00
		Monthly Total	4141.66

Signature

Date