

MADELEY PARISH COUNCIL

⁴¹ MINUTES OF PARISH COUNCIL MEETING held on

Thursday 4th July 2019 at The Madeley Centre, New Road, Madeley at 7:30pm

Present:

Councillors: D. Whitmore, (Chairman), D. Barnish, Mrs. A Bourne, C. Hopkin, S. Jones, N. Orme, Ms. D. Riley, A. Rowley Mrs B. Ruscoe, G. White, S. White, Mrs. J Whitmore.

Clerk- Mrs. J. Simpson.

RFO- Mrs C. Withington

Prior to the main business of the meeting, a public meeting was held at 7:00pm to ascertain the views of Parishioners re the installation of CCTV in the Greyhound Court area of the village. There were 5 members of the public present as well as one police officer and the security firm representative.

It was asked how the cameras were to be monitored. It was noted they would be stand alone and not monitored 24/7. It was noted that it could move the problem on but the other option would be not to tackle any of the ASB. It was suggested that diversionary activity for young people was needed rather than CCTV. However, this was not supported by the majority that were present. It was recognised that there would need to be multiple actions to address the problems. It was explained that the project would be monitored and if ASB was successfully tackled in that location the cameras could-subject to a suitable location-be moved elsewhere. The information would be stored for only 30 days. The parish Council would have to have strict policies in place and be registered with the Information Commissioners Office. A protocol for information sharing with the police would also have to be in place. The project was supported by the members of the public who were present.

149.07/19 To receive apologies for absence.

No apologies were received.

A. Davenport was absent.

150.07/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

151.07/19 Public Participation:

There was one member of the public present who wished to raise the issue of uncut hedges in Heighley Castle Way, that were now a hazard to drivers despite been reported some two years ago. It was agreed that the parishioner send the reference numbers to the clerk and Cllr S White with a view to County Councillor P Northcott becoming involved.

**Clerk
SW**

The parishioner also noted that the road was often used as a "rat run" by speeding vehicles and asked whether the Parish Council would look at the potential installation of Speed Indicator Devices. It was agreed to discuss at the next meeting.

**Next
agenda**

152.07/19 To consider approving and signing the minutes of the Annual meeting of the Parish Council held on 6th June 2019.

It was noted that the minutes from the 6th June contained a clerical error and Cllr C. Hopkin did not have an "s" on the end of his surname. The minutes from the 6th June were then confirmed as a true record and signed.

153.07/19 To consider matters arising from the minutes not included elsewhere on the agenda.

- a. Contractor for the installation of electrics at The Holborne for Christmas lights-the clerk had attempted to obtain 3 quotations but only one company had responded. There needed to be a variation to the specification which may alter the cost. It was **RESOLVED** to approve the installation quotation and give the Clerk delegated authority to place the order, subject to the cost

Signature

Date

not being more than a further £150.

154.07/19 Police consultative reports and police matters generally.

No report was available.

155.07/19 Neighbourhood Plan for Madeley Parish.

A Neighbourhood Planning officer had been appointed by NBC and the issue of the stance taken by NBC of Doctors Fields would be for the new officer to determine.

156.07/19 To Receive reports from Borough and County Councillors.

a. Borough Councillors

- Rosedene planning application had been called in and was going to Planning Committee.
- The willow tree by Madeley Pool can now be cut down.
- NBC had contacted the Environment agency several times to find out when the River Lea was going to be dredged-still no response received.
- Both borough councillors had been involved in trying to sort out a neighbour dispute.

156.0719 To consider Financial Matters including:

- a. The balance of £2350 in the MPC Grant Programme was noted. No applications had been received.

A pecuniary interest was declared by Cllr D. Whitmore for the following agenda item 156.07/19 (b) and took no part in the discussion or resolution.

- b. To approve payments/orders/receipts and transfers-it was **RESOLVED** to approve all payments.
- c. Budget update and bank reconciliation statement was noted.

157.07/19 Planning Applications.

- a. 19/00507/FUL-Dunnocksfold House, Newcastle Rd-extension and conversion of existing garage/workshop to provide a self contained unit of ancillary accommodation. Replacement double garage and installation of safety vehicle turning point.
<http://publicaccess-newcastle-staffs.gov.uk/online-applications/PLAN/19/00507/FUL>

The Parish Council objected to this application. It notes that refusal was given to 16/00341/OUT to build in the garden of Dunnocksfold House. The current application states that the proposed development will be built on the existing garage workshop. There is no garage there-just one course of bricks.

The Parish Council wishes to re-affirm its view that the site is unsuitable for further accommodation. Access via Mill Lane is too narrow for construction traffic. The exit onto Newcastle Road is especially problematic due to the narrowness of this lane and the number of cars that park outside the pharmacy on the road-this makes visibility very poor. Once more the Parish Council wished to

point out that delivery or emergency vehicles would not be able to turn around but have to back out of the lane.

Any further residential accommodation in this area would represent an over development in an already crowded location.

- b. 19/00514/deem4-Land bordering Madeley pool-bank side improvements to prevent further erosion.

<http://publicaccess-newcastle-staffs.gov.uk/online-applications/PLAN/19/00514/DEEM4>

There were no objections to this application.

- c. 19/00527/FUL-23 Roseberry Drive, Madeley-retention of a timber shed with concrete base at front of property.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/1900527/FUL>

This application had only been received on the day of the meeting. The initial view was that there were no objections. However, it was agreed that Councillors have a look at the site and inform the clerk by 12th July 2019 if there were any issues with the application.

**All
Clerk**

158.07/19 Town and Country Planning Update.

The report had been previously circulated.

It was noted that appeal for 18/00488/out, Hazeley Paddocks had been dismissed.

159.07/19 Christmas 2019

- a. Catering-The Clerk had tried to obtain 3 quotations for the catering of the older persons party on 8th December 2019.2 quotations had been received

It was **resolved** to approve Fresh2u as the caterers.

- b. The Lord Mayor was booked and unable to switch on the Christmas Lights. I **Clerk** was **resolved** to ask the deputy mayor to perform the ceremony.

- c. Entertainment had not yet been booked. Clerk to ask if The Dolly Mixtures **Clerk** were available.

160.07/19 CCTV

- a. Comments had been raised by the 5 members of the public that were present at the open meeting. The main points are covered at the start of these minutes. It was agreed that the CCTV was needed in the village

- b. The revised CCTV policy had been circulated. It was **resolved** to approve the revised policy.

- c. The revised Privacy Impact Assessment had been previously circulated. It was **resolved** to approve the revised assessment.

- d. The charity had been approached re use of a building in Poolside for the cameras. The trustees preferred a separate electricity supply to be installed. It was agreed that this would be financially disproportionate. However, the Council understood the concerns of the trustees and proposed a monthly financial contribution of £10 to the sitting tenant and asked that this was built in to the tenancy agreement. Clerk to write to **Clerk** the clerk of the trustees with this proposal.

- 161.07/19 GDPR**
It was **resolved** to continue with DPO the agreement with Staffordshire County Council for a further year at a cost of £250.
- 162.07/19 Child and Vulnerable Adults Policy.**
A revised draft had been circulated. It was **resolved** to approve the amended policy. It was **further resolved** that all councilors present had read and would abide by the said policy.
- 163.07/19 Risk Management Scheme.**
The current scheme had been circulated and no amendments were deemed necessary.
- 164.07/19 Memorial Bench in Madeley Heath**
There were three silver birches in place. The flower bed needed to be tidied up and the bricks needed jet washing and some replacement turf to be laid... Councillor D Barnish to get three quotations. It was noted that any contractor appointed would need to have £5mm public liability insurance. It was agreed to ask Rev Chantry to dedicate the area once completed.
- 165.07/19 Remembrance Day**
Remembrance Sunday will on 10th November and remembrance day 11th November. The use of The Meadows school last year was greatly appreciated. Clerk to ask if the school would be available to support on 11th November as it was during term time. **Clerk**
- 166.07/19 Adoption of BT Box, Woore Road.**
There were several missing panes of glass and it would need to be painted as well. Clerk to ask BT to make good the repairs.
It was **resolved** to adopt the telephone box.
- 167.07/19 Birch Dale play area.**
The gate had been chased by the Clerk and installation was imminent.
- 168.07/19 HS2**
There had been an offer to meet from HS2. However, it was not felt appropriate at this stage and the request was to be declined.
- 169.07/19 Parish Appearances**
- a. Aspires Trees Madeley Heath.-hedges from behind the crushed fence as a result of falling trees was now sticking out onto the pavement. Cllr G White to report to Aspire. **GW**
 - b. Hedge from monument to Motorway Bridge now sticking out again- clerk to write to owner. **Clerk**
 - c. Hedge at the corner of Izaak Walton Way on to A525 was obstructing the view of vehicles.-Clerk to write a letter. **Clerk**
 - d. There were nettles on the pavement from The Holborne to the church.
 - e. Vegetation was overgrown on the concrete bridge over the stream coming from Birch Dale area. Cllr G White to chase NBC **GW**
 - f. Railtrack railings on Moss lane still not repaired.
 - g. Tree branches by the weir need removing-on the list for community payback.
 - h. Brickwork opposite Old hall in poolside now lifting up. Cllr G White to **GW**

report to NBC

- i. Edge of green area on Hillside had not been strimmed by NBC-Clerk **Clerk** to ask handyman.
- j. The specification for the planting of containers in the village was ready for the invitation to tender. It was **resolved** to include weeding and watering in the specification. It was **further resolved** to contract for 4 plantings (Spring 2021) with an option to extend to autumn 2022.

Community payback was scheduled to work in the village the following weekend and would be concentrating on the allotments and the West Coast mainline bridge opposite the church.

170.07/19 Councillors specific responsibilities.

- a. Madeley Pool-covered under planning applications and parish appearances.
- b. Residents Association- nothing further to report.
- c. Newsletter-all contributions would be greatly received. It was suggested that a further approach be made to Madeley high School to engage them via writing an article in the Parish magazine

171.07/19 Clerks Report

This had been previously circulated.

This was noted.

- a. Tarmac had approached the Parish Council to seek suitable members for the proposed community liaison group. It was agreed that Cllr D Whitmore attend and that it be placed on Facebook for volunteers to come forward.
- b. The Meadows were proposing to open a nursery in the High School. It was **resolved** to support this project.
- c. It was agreed that Cllrs.A. Rowley, attend the AGM of the Rural Runabout on 22nd July at 9:30am on behalf of Madeley Parish Council and that Cllr G White brief Cllr Rowley prior to attending.

172.07/19 Race, Equality and Crime and Disorder Statement.

The Council recognized that it had discussed matters of crime and disorder and that the proposed installation of CCTV would help address matters of crime and disorder in the village.

173.07/19 Councillors Planned absence

No absences were noted.

Approved Payment Schedule July 2019

BACS/CH	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 24	Came and Co	Insurance renewal to 31 May 2020	1395.76
Bacs 55	HMRC	P11D NICS class 1 contributions Employer 18/19	163.08
Bacs 56	C Withington	Salary July and Expenses	276.14
Bacs 57	J Simpson	Salary July and Expenses	949.74
Bacs 58	HMRC	Tax and NI July	99.45
Bacs 59	Eurooffice	Stationery	188.83
Bacs 60	JD Quick	Bus Shelters inc cleaning June	175.00
Bacs 61	Amy Taylor	Swing security June - to be paid at the end	70.04
Bacs 62	Lisa Pickerill	Swing security June - to be paid at the end	70.04
Bacs 63	Country Grounds	Grass Cutting June	560.40
Bacs 64	Madeley Centre	Room Hire 2nd May	20.00
Bacs 65	Nigel Aldritt	Village Handyman 22 hours	352.00
Bacs 66	HMRC	Chairs allowance tax	300.00
Bacs 67	David Whitmore	Chairs allowance	1200.00
Bacs 68	Madeley Centre	Room Hire June	20.00
Bacs 69	Elmside	Work at cenotaph	150.00
Monthly Total			5990.48

Signature

Date

174.07/19 Date and venue for the next regular meeting.

Thursday 1st August 2019, Madeley Centre, New Road, Madeley commencing at 7:00pm.

The Chairman thanked the Councillors for their attendance and closed the meeting at 21:00hrs

Signature

Date