

**MADELEY PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING held on**

**Thursday 6<sup>149</sup><sup>th</sup> December 2018 at The Madeley Centre, New Road, Madeley at 7:00pm**

**Present:**

**Councillors:** D. Whitmore, (Chairman), Mrs. A. Bourne, A. Davenport, Mrs. A Newton, N. Orme, Ms. D. Riley, Mrs B. Ruscoe, A. Rowley, S. Jones, G White, Mrs. J Whitmore.

Clerk-Mrs J Simpson.

**314.12/18 To receive apologies for absence.**

Parish councillor.S. White.

**315.12/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**316.12/18 Public Participation:**

There were no members of the public present.

**317.12/18 To consider approving and signing the minutes of the last regular meeting held on 1<sup>st</sup> November 2018**

The minutes from 1<sup>st</sup> November 2018 were confirmed as a true record and signed.

**318.12/18 To consider matters arising from the minutes not included elsewhere on the agenda.**

- a. Defibrillator locations. It was noted that the current defibrillator located in The Madeley Centre only had approximately 2 weeks battery charge left in it. The model was obsolete and could not be repaired. Three locations had been identified at the last meeting: Greyhound Court; adopted BT box in Madeley Heath and the far side of Madeley pool. The cost would be £1475 per unit plus installation. The First Responder who attended the meeting stated that an electricity supply for the cabinets would not be needed and that the same First Responder who installed Betleys would be willing to do the same in Madeley Parish. Cllr N Orme agreed to take the lead and identify the exact locations.

It was **resolved** that the defibrillators would be purchased and installed providing the installation cost did not exceed 10% of the total purchase price.

**NO**

- b. Funding for crossing patrols. The Clerk had been in touch with all three schools in the Parish. There would be funding issues for both Primary schools. The High school had not responded. It was agreed to further defer the item until the consultation from SCC had ended on 31<sup>st</sup> December 2018. Other options needed to be explored and ongoing Parish Council funding was a final option. The Clerk was asked to enquire what other Parish Councils in Staffordshire were proposing to do.

**Next agenda**

**Clerk**

- c. Review of Remembrance Day 2018. The service was conducted by the Curate and had been held in the playground of The Meadows Primary School. The commemoration had been well attended. People then walked to the War memorial to lay their wreathes and crosses.

- d. Installation of CCTV. Eon has stated that a structural test had to be carried out by a contractor on the HEP register. The Clerk had contacted Amey directly as a suitable contractor to carry out the

Signature

Date

survey. This was then referred back to SCC who would send an inspector out and then ask Amey to carry out the survey.

**319.12/18 Neighbourhood Plan for Madeley Parish.**

No meeting had been held since the last Parish Council meeting. The next meeting was scheduled for Monday 10<sup>th</sup> December at Onneley Village Hall.

**320.12/18 To Receive reports from Borough and County Councillors.  
Borough Councillors**

- There had been a meeting of Full Council where the recycling scheme had been explained in some detail. Cllr G White had sent a briefing note to the Clerk and this had been circulated to all Parish Councillors.
- University growth corridor was going to proceed to the next stage which would involve removal from the Greenbelt.
- NBC were going to apply for business rate scheme where they would retain 75% to reinvest.
- There was to be a review of town centre car parking. A scrutiny panel was scheduled to look at the proposal of a charge of £1 after 3pm.
- Consultants would be appointed to look at options for the vacated Ryecroft area.
- The town centre outdoor market would be returning to the management of NBC.
- NBC would be looking at the feasibility of charitable organisations making use of the vacated Guildhall in the town centre.
- Cllrs G and S White had been lobbying hard to get an engineer assessment for Madeley Pool.
- There had been a couple of neighbourhood disputes that had been dealt with and a planning issue relating to land ownership.

It was **resolved** to receive the information.

**County Councillor.**

No report was available.

**321.12/18 8. Financial Matters,**

- a. MPC Grant Programme- the balance of £2,900 was noted. No applications had been received.
- b. Application for funding from Madeley and District Community Association for 2019-20. A representative from the charity had attended the meeting. SCC was withdrawing all financial support for volunteer driver schemes. The charity would need £10,000 pa to keep going. The predominant cost was salary for the coordinator. External funding streams were being sought. However, there were few in place that would support revenue costs. 11,000 miles had been covered in the previous 12 month period. It was agreed that a breakdown of costs would be needed prior to a decision being taken. It was agreed to defer to the next meeting.

**Next agenda.**

- c. It was **resolved** to approve the Society of Local Council Clerks membership (pro rata) for the Clerk at £117 and the RFO at £22
- d. It was **further resolved** to approve the payment of £200 to Pepper Street Performing Arts for performance at the pantomime Christmas 2017 and Christmas 2018.
- e. It was **resolved** to approve the payment of £40 to the Information Commissioners Office for Data Protection Fee.
- f. Draft budget-the RFO had previously circulated the draft budget and further changes were made on the evening. It was agreed that the draft budget could now go to public consultation on 3<sup>rd</sup> January prior to the main business of the regular meeting.
- g. It was **resolved** to approve the payments, receipts and transfers as in appendix D.
- h. It was **further resolved** to receive the Budget update and note the bank reconciliation statement.

**322.12/18 Grass cutting specification.**

The Clerk had updated the physical maps used on the schedule. It was agreed that the specification should remain cut and collect. It was also agreed that there should be a clause stating areas could be added or removed at a later date. This would give the Council the flexibility to assess any impact further cuts from SCC on grass cutting may have.

It was **resolved** to ask contractors to quote for both a three year and 12 month contract.

**323.12/18 Allotments**

NBC were going to introduce a charge of £36 per annum for the collection of garden waste from February 2019. The current allotment site had 6 garden waste bins that had previously been emptied as a gesture of good will from NBC. Inevitably the Parish Council would have to pay the annual cost. It was noted that this cost would have to be covered. The current cost of £12 per allotment strip per annum had not been revised since 2011.

It was **resolved** to increase the allotment rental from £12 per annum to £18 per annum from 1<sup>st</sup> April 2019.

**324.12/18 Christmas 2018.**

There had been issues with the original Christmas Tree from Aspire and as a result the tree had been purchased from Elmside.

Lights had been installed on the tree in Greyhound Court as well as in Madeley Heath. The landlord of the Crewe Arms had kindly agreed to ensure they were switched on and off.

Silver baubles had been made available with memorial names written on and placed on the Greyhound Christmas tree.

The Mayor was scheduled to switch on the lights at 3:30pm on 9<sup>th</sup> December. Help was required from 3pm onwards.

Two performances of the pantomime had been scheduled for the following Sunday for families to take attend. Cllr Mrs. J Whitmore had wrapped all the selection boxes for the children.

**325.12/18 HS2**

A joint meeting with Whitmore Parish, Madeley Parish and HS2 had been held on 27<sup>th</sup> November. It had been explained that a power supply cable would be stretching from Silverdale to Bar Hill that would take 6

months to install at 50 metre installation stages. The maximum depth of the borrow pit in Netherset would now be 18m. The water extracted from this would be pumped into the River Lea.

HS2 would be meeting with Madeley White Star FC.

Additional planting would be put in place by the cemetery.

**326.12/18 Police and Crime Matters**

No report was available but it was noted that PCSO Nigel Hilditch had left the service.

**327.12/18 Parish Appearances**

It was noted that there was more litter around after the recycling collections had taken place and that some people were placing empty cans/bottles into hedges.

It was noted that Hillwood Road had been swept.

Community Payback team had strimmed the pool opposite the Mill and also removed the vegetation from The Holborne to the church. They had also weeded Moss Lane as far as The One Shop. On 9<sup>th</sup> December they would be tackling Greyhound Court and Beck Road to The Meadows footpath.

**328.12/18 Councillors specific responsibilities.**

- a. Madeley pool-already covered under 320.12/18 and 327.12/18

**329.12/18 Planning Applications**

*There were no objections to any of the following applications.*

- 18/00897/OUT-2, Newcastle Road, Madeley-Erection of a detached dwelling and single garage.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00897/OUT>

- 18/00944/FUL-Swallow Barn Moor Hall Farm, Bower End Lane-new oak timber framed conservatory with tile roof.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00944/FUL>

**330.12/18 Town and Planning Matters generally.**

Cllr G White informed the Parish Council that the application for New Road was to be resubmitted. Residents in Woodside had been informed and a meeting was to be held on Tuesday 11<sup>th</sup> December at The Madeley Centre.

**331.12/18 Clerks Report**

The report was received and request for annual leave in May 2019 was approved.

The Clerk had also written to a farmer adjoining Manor Road playing fields advising him that his livestock needed to be kept off the playing fields.

**332.12/18 Race, Equality and Crime and Disorder Statement.**

The Council recognized that it had discussed matters of crime and disorder.

**333.12/18 Councillors Planned absence**

There were no absences noted.

**334.12.18 Meetings of the Council for 2019.**

The meeting dates were confirmed as follows:

Thursday 3<sup>rd</sup> January; Thursday 7<sup>th</sup> February; Thursday 7<sup>th</sup> March (Annual Meeting of the Parish); Thursday 4<sup>th</sup> April; Thursday 2<sup>nd</sup> May (also Annual Meeting of the Parish Council); Thursday 6<sup>th</sup> June; Thursday 4<sup>th</sup> July; Thursday 4<sup>th</sup> August; Thursday 5<sup>th</sup> September; Thursday 3<sup>rd</sup> October; Thursday 7<sup>th</sup> November; Thursday 5<sup>th</sup> December.

Meetings to be held at The Madeley Centre, New Road, Madeley. CW3 9DN, commencing at 7:00pm.

**335.12/18 Date and venue for the next regular meeting.**

Thursday 3<sup>rd</sup> January 2019, Madeley Centre, New Road, Madeley. The meeting would commence directly after the public consultation on the budget scheduled to start at 7:00pm.

The Chairman thanked the Councillors for their attendance and closed the meeting at 9:00pm

### Approved Payment Schedule – December 2018

BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 133a	Debra Burns	15 hrs Oct plus 20.52 underpayment for August and Sept	174.57
Bacs 135	Dave Whitmore	Remembrance day quartet reimbursement	100.00
Bacs 136	Pepper Street	Pepper Street Choir (Panto 2017 and Panto 2018)	200.00
Bacs 137	SLCC	Subs Clerk and RFO	139.00
Bacs 138	C Withington	Salary Dec and Expenses	277.88
Bacs 139	J Simpson	Salary Dec and Expenses	898.07
Bacs 140	HMRC	Tax and NI Dec	119.10
Bacs 141	VOID	Bus Shelters inc cleaning Dec	0.00
Bacs 142	Amy Taylor	swing security Dec TO BE PAID END OF Dec	70.04
Bacs 143	Lisa Pickerill	swing security Dec TO BE PAID END OF Dec	70.04
Bacs 144	Madeley Centre	Room hire 4th Oct	20.00
chq	Royal British Legion Poppy appeal	Wreaths	64.00
bacs 145	SPCA	Budget training RFO	20.00
bacs 146	SWM Comm Rehab	Strimming etc	1800.00
bacs 147	J Simpson	Reimbursement for Xmas Lights	269.97
bacs 148	ICO	Data protection registration	40.00
bacs 149	Jill whitmore	Selection boxes Wrapping paper, sellotape	272.10
bacs 150	Elmside	Christmas tree (less 4% vat no applicable)	200.00
Bacs 152	The Panto company	Panto Dec 18	1260.00
<b>Monthly total</b>			<b>5994.77</b>

Signature

Date

## Draft Budget 19/20 for consultation

Budget for Public Consultation	Total Expected Spend 18/19	Approved Budget 18/19	Draft Budget 19/20
Salary Costs (inc Tax/NI)	£ 14,764.55	£ 16,880.00	£ 18,000.00
Office Costs	£ 9,001.63	£ 8,960.00	£ 8,460.00
Communications	£ 3,327.82	£ 6,404.00	£ 6,404.00
CSW	£ 2,267.82	£ 4,944.00	£ 4,944.00
Newsletter	£ 1,060.00	£ 1,060.00	£ 1,060.00
Quality Parish Council Status	£ -	£ 400.00	£ 400.00
<b>Asset Maintenance including:</b>	<b>£ 28,209.16</b>	<b>£ 19,190.00</b>	<b>£ 19,790.12</b>
Notice Boards	£ 500.00	500	500
Geese control and Madeley Pool maintenance	£ 6,000.00	6000	6000
Play areas maintenance and Equipment (inc £7,8k) legal fees	£ 15,303.68	5900	5900
Village Handyman (Play)	£ 368.00	0	600
Bus shelters	£ 2,425.00	3100	3100
Wharf Terrace planter/Gardens Memor	£ 200.00	200	200
Heath Wood (maintenance, tree report a	£ 1,000.00	1000	1000
Playing field Manor Rd	£ 25.00	25	25
Rock Garden Maintenance and grass	£ 706.12	710	710
Swing security	£ 1,680.24	1755	1755.12
<b>Allotments</b>	<b>£ 500.00</b>	<b>£ 500.00</b>	<b>£ 500.00</b>
<b>Events/Donations inc:</b>	<b>£ 17,937.07</b>	<b>£ 19,760.00</b>	<b>£ 17,500.00</b>
Village appearance/ Madeley Tidy Group/Benches/£1.8k comm payback	£ 2,000.00	£ 2,000.00	£ 3,000.00
MPC Xmas Eventsx 2/Tree	£ 2,837.00	£ 3,500.00	£ 3,500.00
Music for Memories (20 sessions) incs carers hub	£ -	£ 1,260.00	£ 500.00
School Sponsorship	£ 1,500.00	£ 1,500.00	£ -
Madeley Centre Contibution	£ 4,000.00	£ 4,000.00	£ 4,000.00
Madeley and District Comm (Sect 137) other to come from reserves (19/20)	£ 2,000.00	£ 1,500.00	£ 1,500.00
Youth Activities (general) incs grant funded summer	£ 5,600.00	£ 6,000.00	£ 5,000.00
<b>Other Donation spend includes below:</b>	<b>£ 12,700.00</b>	<b>£ 12,700.00</b>	<b>£ 6,350.00</b>
Remembrance Day S137/War Memorial repairs	£ 1,328.00	£ 1,850.00	£ 1,850.00
Other misc spend (Sect 137)	£ 500.00	£ 500.00	£ 500.00
MPC Grants Programme (inc'd £2k MTG)	£ 4,000.00	£ 4,000.00	£ 4,000.00
<b>Misc / Contingencies</b>	<b>£ 6,227.00</b>	<b>£ 3,000.00</b>	<b>£ 3,000.00</b>
<b>Lollipop Patrol (other £4k reserves)</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 4,000.00</b>
<b>Defibrillators in the Parish</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 6,000.00</b>
<b>Grass cutting verges (inc lengthsmen 1</b>	<b>£ 7,256.32</b>	<b>£ 6,591.00</b>	<b>£ 7,000.00</b>
Capital	£ -	£ -	£ -
VAT reclaimable	£ 5,021.99	£ -	£ -
<b>TOTAL* Inc Nplan</b>	<b>£ 102,016.89</b>	<b>£ 93,985</b>	<b>£ 97,004</b>
<b>Neighbourhood Plan</b>	<b>£ 3,943.35</b>	<b>£ -</b>	<b>£ 7,256.00</b>

Signature

Date

REQUIRED INCOME FOR BUDGET 19/20		Amount Band D per year	Precept amount	Year	Amount per week
Precept	£ 86,433.22	£43.62	£63,026	2016/17 (1445 prop)	£0.84
Grant for Council tax reduction AT RISK	£ 8,045.00	£43.62	£63,772	2017/18 (1462 props)	£0.84
Allotments	£ 252.00	£43.62	£64,339	2018/19 (1475 props)	£0.84
Bank Interest	£ 61.40	£57.93	£86,433	2019/20 Draft Budget (1492 props)	£1.11
NBC Section 136 Funding - ENDS NEXT YEAR	£ 2,212.50				
Grants/VAT/Misc	£ -				
<b>Total income</b>	<b>£ 97,004.12</b>				

Signature

Date