

**MADELEY PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING held on****Thursday 1<sup>st</sup> November 2018 at The Madeley Centre, New Road, Madeley at 7:00pm****Present:**

**Councillors:** D. Whitmore, (Chairman) , D. Barnish, Mrs. A. Bourne, Mrs. A Newton, N. Orme, Ms. D. Riley, Mrs B. Ruscoe, A. Rowley, G White, S. White, Mrs. J Whitmore.

Clerk-Mrs J Simpson.

- 283.11/18 To receive apologies for absence.**  
Parish councillor. A. Davenport.  
County Councillor P. Northcott.  
RFO. Mrs C Withington
- 284.11/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**  
None were declared.
- 285.11/18 Public Participation:**  
There were no members of the public present.
- 286.11/18 To consider approving and signing the minutes of the last regular meeting held on 4<sup>th</sup> October 2018**  
The minutes from 4<sup>th</sup> October 2018 were confirmed as a true record and signed.
- 287.11/18 To consider matters arising from the minutes not included elsewhere on the agenda.**  
Community defibrillator was taken at agenda item 291.11/18
- 288.11/18 Neighbourhood Plan for Madeley Parish.**  
No meeting had been held since the last Parish Council meeting. It was noted that the delay in the Joint Local plan would have no impact on the emerging Madeley Neighbourhood Development plan.
- 289.11/18 To Receive reports from Borough and County Councillors.**  
**Borough Councillors**
- The Joint Local Plan with Stoke-on-Trent had been placed on hold.
  - Control of the outdoor market in the Town centre had been returned to NBC following the private sector withdrawal.
  - Car parking charges in the town centre to be reviewed.
  - Issues with damp in Madeley Heath had been tackled by the enforcement officer.
  - After the heavy rain there had been three locations in the village that had flooded. However, it was noted that Manor Road had not flooded following the work completed by Rail track
  - There had been a cleanup day the previous Friday involving Streetscene, Community Payback, Madeley Tidy Group and Aspire.
- It was **resolved** to receive the information.
- County Councillor.**  
No report was available.

**290.11/18 8. Financial Matters,**

MPC Grant Programme- the balance of £2,900 was noted. An application from Madeley Darby and Joan was considered to fund the annual outing and Christmas meal

It was **resolved** to approve a grant of £500

*Parish Councillor Nigel Orme declared a pecuniary interest in the following agenda item and took no part in the discussion.*

a. An application for a grant of £4000 to The Madeley Centre for grounds maintenance was considered.

It was **resolved** to approve the grant of £4000 to the Madeley centre.

b. It was **further resolved** to approve the cost of £230 for the refurbishment of the two benches in Madeley Heath.

c. Priorities for 2019-20 budget- the RFO had not received any additional comments since the last meeting. The Council noted that should all the projects that were listed be delivered there would be issues with reserves in following years e.g. grass cutting, Schools crossing attendants. It was agreed that a final draft of the budget be agreed at the December meeting and that the public consultation would take place prior to the regular meeting in January 2019.

d. It was further **resolved** to approve the payments, receipts and transfers as in appendix D.

e. It was **further resolved** to receive the Budget update and note the bank reconciliation statement.

**291.11/18 Matters arising from the minutes of 4<sup>th</sup> October-Community Defibrillators.**

The safety officer from First Responders had looked at the village and identified the following locations for the potential installation of defibrillators:

- a. Madeley Heath
- b. Greyhound Court area.
- c. Far end of Madeley pool.

The three locations would cover the village and would be in reach of 7 minutes. The cost per defibrillator would be in the region of £1400.

The two officers from Madeley and District First Responders were thanked for their work and the information was noted.

**292.11/18 School Crossing Attendants.**

Funding for school crossing attendants was due to cease from September 2019. An enquiry had been made of the Parish Council to see whether they would financially support the continuing service from one of the local schools. It was raised that perhaps the Shaw Trust had a role in this as would potential fund raising by the school. It was noted that Keele Road/Newcastle Road by The Meadows was particularly hazardous as regards safe crossing. The Council instructed the Clerk to write to the local schools to enquire what other funding avenues had been explored.

**Clerk**

**293.11/18 Note of delegated actions.**

- a. Handyman had been instructed to cut the lower branches down from the trees by the benches in Madeley Heath to accommodate potential tree light usage. It was stated that Community Payback team would be asked to do this.
- b. The CSW had been asked to support Cllr Mrs. A Bourne in the finalizing of the Parish Newsletter.

**GW****294.11/18 Proposed use of Social Media**

Item deferred.

**295.11/18 Adopted Phone Box in Madeley Heath**

It was agreed that the box needed painting. The Clerk had one quotation. Cllr D Barnish to supply further quotations. It was also agreed that the box could accommodate a community defibrillator.

It was **resolved** to use the adopted BT box as a location for a community defibrillator.

**296.11/18 Disciplinary and Grievance Procedures**

The policies had been reviewed and circulated by the Clerk.

It was **resolved** to approve the revisions of both the disciplinary and grievance procedures.

**297.11/18 Allotments**

It was noted that there were 8 vacant plots. Advice had been sought re the management of the allotment site and that was to do nothing until spring time to avoid spreading the seeds of weeds. They then needed to be sprayed and re-pegged. It was also agreed that due to the impending annual cost to be incurred by NBC re green waste there would need to be a review of allotment costs and also to examine whether more should be done to recycle rather than remove from the site.

**298.11/18 Christmas 2018**

The Older persons party and pantomime were now organized

It was **resolved** that:

.The Christmas Tree offered by Aspire would be placed in Greyhound Court. Clerk to contact tree brothers to do the work on 1<sup>st</sup> December.

**Clerk**

It was noted that Councillors G. White, S. White and D. Whitmore would be available to help the tree brothers with installation.

**Clerk**

It was **further resolved** to purchase a replacement set of lights for the tree.

It was **further resolved** to ask Rev Chantry to lead the carol singing in Greyhound Court.

**JW**

It was **further resolved** to ask the Mayor to switch the lights on 9<sup>th</sup> December prior to the older person's meal.

**SW/  
Clerk**

It was **further resolved** to purchase and install battery operated lights on the living tree by the benches in Madeley Heath if Marley eternity were not in a position to sponsor the project in 2018.

**Clerk****299.11/18 Remembrance Day 2018**

The service would be held in the playground of the Meadows school to ensure safety and the ability of the attendees to hear the service. There would then be a small procession to lay the wreathes. The curate from

Madeley and Betley would be conducting the service. There would be light refreshments at The Madeley Centre afterwards. The commemorative mugs had been received and would be distributed to the local schools. There would be 100 poppies on display in The Madeley centre

**300.11/18 Memorial Plaque**

There was general agreement that a plaque commemorating the fallen in wars since World War One would be appropriate and that it be sited somewhere in the environs of The Madeley Centre. It was agreed to ask the trustees of The Madeley centre as to the siting preference.

It was **resolved** to ask the community support worker to investigate costs, design and appropriate funding streams for the production of a memorial to people who had fallen in conflict post World War One.

**DW**

**301.11.18 Youth Activities.**

a. Outdoor Gym-The Clerk had consulted with NBC as to the location in Birch dale and the response had been positive. She had contacted Hags, the contractor as a revised quotation would now be needed.

The Clerk had also obtained a cost for a zip wire in Heath Row play area at a cost of £9,500

**It was resolved** that if the quotation for Birch Dale gym was within 5% of the original quotation the Clerk could place the order. However, if the quotation was more than a 5% increase then the least expensive piece of equipment would need to be removed from the order.

**Clerk**

b. Youth Shelter-.it had been agreed that members of the Parish Council would go to Madeley High parliament and talk to them about the idea of having a similar shelter but on a smaller basis as located at the High School. Issues such as insurance etc would need to be explored.

**Clerk**

**302.11/18 GDPR**

Ongoing.

**303.11/18 HS2**

An information day had been held at The Madeley centre the previous week. A meeting with Whitmore Parish Council, Madeley Parish Council and the action group was planned for 27<sup>th</sup> November.

The action group had held their AGFM and as a result changed the name to "Madeley and Whitmore Parish Residents Group."

**304.11/18 Police and Crime Matters**

No report was available.

**305.11/18 CCTV Installation**

There had been another setback with Eon who was now requesting a structural survey of the lighting column to hold the box and cameras. Clerk to check progress.

**Clerk**

**306.11/18 Parish Appearances**

a. Trees in Madeley Heath-this had been dealt with under 293.11/18b above.

b. Unsolicited advertising on the highway-Cllr D Barnish had sent a

**Clerk.**

draft policy to The Clerk. Clerk to circulate before the next meeting.

**Next  
agenda  
DW/DR**

- c. Tarnished swan in Greyhound Court-Cllr D Whitmore and Ms D Riley offered to clean the swan.

**307.11/18**

**Councillors specific responsibilities.**

- a. Madeley pool-Some cutting back work had been done by NBC. The area opposite the Mill was looking disheveled and needed strimming Cllr G White to ask Community payback team to work on it. He had also chased NBC for an engineer's report of the banks and requested that funding be found to appoint an external engineer.
- b. Parish Newsletter had been covered under 293.11/18a above.
- c. Residents Association Halloween event.-this had been a great success with the largest turn out to date with over 100 children. There had been numerous positive e-mails from parents and the Parish Council was thanked for its funding contribution.

**GW**

**308.11/18**

**Planning Applications**

**There were no objections to any of the following applications.**

- a. 18/00444/FUL-The Brackens, Leycett Lane-detached dwelling to replace an existing workshop and storage buildings.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00444/FUL>

- b. 18/00652/FUL-1, River Lea Mews-garage conversion

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00652/FUL>

- c. 18/00750/FUL-Mount Pleasant, The Holborne-erection of a garage and garden store

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00750/FUL>

- d. 18/00828/FUL-28, Newcastle Road-variation of condition 2 of planning permission 15/01132/FUL to substitute the approved plans with drawing numbers 14, 15 and 16 showing alterations to the roof and the rear and side elevation of detached dwelling and garage.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00828/FUL>

**309.11/18**

**Town and Planning Matters generally.**

A report had been previously circulated.

**310.11/18**

**Clerks Report**

The report was received and request for annual leave was approved. The AGM of the SPCA was scheduled for 3<sup>rd</sup> December 2018 in Stafford and nominations were needed to attend. The Chairman would check his availability and inform the Clerk.

**DW**

**311.11/18 Race, Equality and Crime and Disorder Statement.**

The Council recognized that it had discussed matters of crime and disorder.

**312.11/18 Councillors Planned absence**

There were no absences noted.

**313.11/18 Date and venue for the next regular meeting.**

Thursday 6<sup>th</sup> December 2018, Madeley Centre, New Road, Madeley at 7:00pm

The Chairman thanked the Councillors for their attendance and closed the meeting at 9:00pm

**Approved Payment Schedule – November 2018**

<b>BACS/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
bacs 97	AE Evans	Replacement net (PAID) corrected amount	174.44
bacs 117	Nigel Aldritt	Timesheet April, May, June, Aug, Sept 13 hours	208.00
bacs 118	C Withington	Salary Nov and Expenses	296.08
bacs 119	J Simpson	Salary Nov and Expenses	901.07
bacs 120	HMRC	Tax and NI Nov	63.60
bacs 121	JD Quick	Bus Shelters inc cleaning Nov	175.00
bacs 122	Amy Taylor	swing security Nov	70.04
bacs 123	Lisa Pickerill	swing security Nov	70.04
bacs 124	Darby and Joan Club	Grant - turkey and tinsel coach	500.00
bacs 125	Tree Brothers	Heathwood maintenance insp	80.00
bacs 126	Madeley residents Association	Grant - Halloween diversionary acts	500.00
bacs 127	Staffs county council	Youth Grant (approved for Oct 17)	600.00
bacs 128	Glendale	Rock garden Oct	27.12
bacs 129	Glendale	Maintenance for Oct inc grass	634.92
Bacs 130	A Walker and Sons	Repair to war memorial	1140.00
Bacs 131	Dave Whitmore	Remembrance day mugs	120.00
Bacs 133	Royal Mail Group	Response plus licence	116.40
Bacs 132	Madeley Centre	Grant for upkeep of grounds	4000.00
		<b>Monthly total</b>	<b>9676.71</b>

Signature

Date