

MADELEY PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 5th July 2018 at The Madeley Centre, New Road, Madeley at 7:00pm****Present:**

Councillors: D. Whitmore, (Chairman) D. Barnish, Mrs. A. Bourne, A. Davenport, Mrs. A. Newton, N. Orme, Mrs. D. Riley, A. Rowley, Mrs B. Ruscoe S. White, Mrs. J Whitmore.

Clerk-Mrs J Simpson

RFO-Mrs C Withington (part).

Prior to the business of the meeting, the Council received a presentation from Madeley White Star Football Club that outlined the clubs future plans and aspirations. The presentation had been previously circulated. The Council supported working with Madeley White Star in the future.

168.07/18 To receive apologies for absence.
Parish councillors, S. Jones, G. White.

169.07/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

170.07/18 Public Participation:

There were no members of the public present.

171.07/18 Co-option of Parish Councillor

An application had been received from Ms Danielle Riley.

It was **resolved** to appoint Ms Riley as a co-opted Parish Councillor for Madeley Parish Council.

172.07/18 Declaration of Office.

The Declaration of Office was signed by Ms Riley and she was welcomed to the Parish Council.

173.07/18 To consider approving and signing the minutes of the last regular meeting held on 7th June 2018

The minutes from 7th June 2018 were confirmed as a true record and signed.

174.07/18 To consider matters arising from the minutes not included elsewhere on the agenda.

- a. Christmas tree in Madeley Heath-a ball park figure of costs had been submitted to Marley Eternit for their consideration and a reply was awaited.

175.07/18 Neighbourhood Plan for Madeley Parish.

- a. The Council considered a proposal, previously circulated, from the Neighbourhood Plan Committee to fund the plan to completion at a sum of £6756 as external grant funding could not be applied for if the plan was not to contain site options.

It was **resolved** to approve the extra funding to complete the plan.

- b. The progress report was noted.

176.07/18 To Receive reports from Borough and County Councillors.

- **County Councillor**-no report was available.
- **Borough Councillors**-an updating report had been previously circulated.

It was **resolved** to receive the information

177.07/18 Financial Matters,

a. MPC Grant Programme.

- An application had been received from Pepper Arts Community Trust to support young people with a full theatrical performance at Stoke-on-Trent Repertory Theatre.

It was **resolved** to approve a grant of £300 to Pepper Arts Community trust. (*Councillor Nigel Orme declared an interest and took no part in the discussion or vote for the resolution.*)

- An application had been received from Betley, Keele and Madeley Local Action Partnership as a hosting responsible body for Staffordshire Police to support fishing competitions for young people during the summer holiday.

It was **resolved** to approve £300 to the Local Action Partnership.

b. New Councillor training-Cllrs S. Jones and N. Orme had been allocated places on 25th July. However, Cllr Orme was no longer able to attend. Cllr Ms Riley to check her availability.

It was **resolved** to fund 2 places on the course at a cost of £35.

c. It was further **resolved** to approve the payments, receipts and transfers as in appendix D and the current budget situation was noted.

DR**178.07/18 .Review of Community Support Worker Role.**

The forthcoming vacancy had been noted and it was agreed this needed to be reviewed by the staffing panel with recommendations to the next Parish Council meeting.

Staffing panel**179.07.18 Allotments.**

a. The draft beekeeping policy that had been previously agreed subject to consultation with the allotment holders was discussed. Only 4 comments had been received with one objecting to it. However, the objection was not on health or safety grounds.

It was **resolved** to adopt the bee keeping policy for the allotments in Furnace lane.

b. Schools project for vacant allotment plots-it was noted that there may be issues in engaging local schools due to conflicting target pressures. It was noted that several plots were very untidy and needed action. It was agreed that the Clerk write to the offending tenants outlining their tenancy obligations. The number of vacant plots would then be reviewed and possible expenditure needed to bring them to a level where they could be re-let.

Clerk**180.07/18 Madeley War Memorial**

Insurance company had agreed the claim was a valid one and approved Walker and Sons to carry out the restoration work that was needed.

Cllr D Whitmore also outlined early plans for the Remembrance Day observations on 11th November 2018 to mark 100 years of the end of World War One.

Cllr S White to ask Lord Lieutenant for a Bugler to sound the last post.

SW

- 181.07/18 Generic Risk Assessment**
The draft had been previously circulated.
It was **resolved** to approve the updated generic risk assessment.
- 182.07/18 Updated Action Plan**
The previous action plan had been updated and circulated by the Clerk.
It was **resolved** to approve the 2018-19 Action Plan for Madeley Parish Council.
- 183.07/18 Youth Activities**
There had been an application from Leycett Cricket Club for funding to support the summer activities that used to be organized by Madeley Parish Council. The application was supported by the outgoing Community Support Worker. It was noted that no one was present for the application. It was also noted that a decision was needed straight away as there were only 2 weeks of term time left. The Council would support the application providing evidence of appropriate safeguarding policies and procedures were in place.
It was **resolved** to approve the application of £1000 for the support of summer activities in Leycett Cricket Club subject to the Clerk receiving the appropriate safeguarding information from Leycett Cricket Club. **Clerk**
- 184.07/18 Outdoor Gym at Birch Dale.** **Clerk**
Clerk still chasing Legal for a copy of the agreement.
- 185.07/18 Swings at Heath Row.**
The top bar had been inspected and found to be compliant. It had been painted. Replacement chains and seating were in place and the Clerk was requesting approval for a further £190 to be spent on painting the remaining swing metal support bars.
It was **resolved** to approve the painting of the remaining metal bars on the swing.
- 186.07/18 GDPR**
It was noted that the Clerk had commenced the gap analysis as required from SCC
- 187.07/18 Heath Wood Issues**
Clerk had re inspected the boundary fence the previous day and the fencing posts were still in place. Clerk to write to the owner again and Council to review situation at the next meeting. **Clerk**
- 188.07/18 HS2 Progress Report**
The response of the petitioner to the house of commons parliamentary select committee had been previously circulated-though there had been issues opening the link.
The Clerk had also received too late for the agenda a request from HS2 to renew the agreement re early access for survey purposes at Manor Road playing fields and car park. To go on next agenda. **Next agenda.**

189.07/18 Police and Crime Matters

- CCTV-Clerk still waiting for cost from Eon to plug into the lighting column for a power supply. Cllr N Orme to chase-Clerk to send details to Cllr Orme.
- Parking issues in Hillwood Road and Heath Row had been referred to the police.

**NO/
Clerk****190.07/18 Parish Appearances**

- Holly Hedge from Monument-now a matter for SCC to deal with.
- Grass cutting-this had been dealt with fully in Borough Councillors report.
- Overgrown trees on Newcastle Road on the footpath heading towards the motorway bridge were making sections impassable and resulting in pedestrians walking in the road way. It was agreed that Cllr D Whitmore would report the issue.
- Advertising banners around Madeley Pool-it was noted that as the Parish Council now managed the pool on NBCs behalf, permission needed to be sought to attach banners to the railings by the weir. It was agreed that the Clerk would write to the owners and ask them to remove the banners.
- Rock Garden-Elmside were contracted to cut this twice a year. However, the Rock garden was greatly overgrown. Its shrubs could not be pruned as they were still flowering. However, it needed a good weeding.

DW**Clerk**

It was **resolved** to approve an in depth weed of the Rock garden by Elmside to a maximum of £100.

- A parishioner had requested that the tree at the junction of Heighley Castle Way and New Road in the grass triangle be replaced with an upward growing species rather than the current tree that shed branches every time a vehicle came past. This would be at no charge to the Parish or County Council.

It was **resolved** to support the parishioner in his application..

191.07/18 Councillors responsibilities

- Summer newsletter-there had been some issues re the timing of the newsletter resulting in some of the content becoming out of date. It was agreed that Cllr Mrs. A Newton and Cllr Mrs. J Whitmore would support Mrs. A Bourne in the compilation and production of the autumn newsletter.
- Madeley Pool-a summer report prepared by Cllr D Whitmore and Cllr A Rowley had been previously circulated. It was noted that the banks of the pool still needed to be inspected by NBC. Clerk to chase progress.

**AB/AN/
JW****Clerk****192.07/18 Planning Applications**

- 18/00415/FUL-Manor Holdings, Manor Road, Baldwins Gate-two

storey part side and rear extension, including conversion of existing garage into self-contained annexe accommodation. Construction of new two storey detached garage and extension of existing 122artilage to form new access driveway.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00415/FUL>

- There were no objections to this application.

b. 18/00473/OUT-Land adjacent to 6, New Road, Monument View, Madeley Heath-erection of two semi-detached cottages, formation of new accesses and associated car parking area.

<http://publicaccess.newcastle-staffs.uk/online-applications/PLAN/18/00473/OUT>

- The Council objected to this application on the same grounds as submitted on 22nd June 2016. It would represent an over development of that specific area and would have reservations about vehicle access. There are already issues with parking in Heath Row and Hillwood that would be further aggravated by additional vehicles.

c. 18/00225/REM-Land off New Road-erection of 32 dwellings-nb consultation on documents filed with LPA on 13th June 2018.

<http://publicaccess.newcastle-staffs.uk/online-applications/PLAN/18/00225/REM>

- The Council continued to object to this application and did not accept that the minor changes submitted on 13th June 2018 by the developer would mitigate the impact on the protected trees.

d. 17/01004/REM-Land adjacent to Rowley House, Moss Lane-erection of 42 dwellings-nb consultation on documents filed with LPA on 13th June 2018.

<http://publicaccess.newcastle-staffs.uk/online-applications/PLAN/17/01004/REM>

- The Councils position remained the same as per previous representations. The replacement of one 3-storey residence on one plot does not alter the view that this development was totally inappropriate for the reasons previously submitted.

e. 18/00502/FUL-Moss Farm, Bower End Lane-erection of garage.

<http://publicaccess.newcastle-staffs.uk/online-applications/PLAN/18/00502/FUL>

- There were no objections to this application.

f. 18/00464/FUL-Hey House, Manor Road, Baldwins Gate-

application for variation of condition 3 (roofing materials) of planning permission 17/00070/FUL-conversion of former two-storey stable building and adjoining single-storey outbuildings into a single domestic dwelling.

<http://publicaccess.newcastle-staffs.uk/onlineapplications/PLAN/18/00464/FUL>

- There were no objections to this application.

193.07/18 Town and Planning Matters generally.

The report was noted.

194.07/18 Response to Whitmore, Maer, and Aston and Chapel and Hill Chorlton Neighbourhood Plan.

No response was to be submitted.

195.07/18 Clerks Report

The Clerk raised the issue that the bus shelter survey had still not been completed due to annual leave commitments of the handyman and other competing work priorities. It was agreed to defer the matter until later on in the year so the Clerk could concentrate on enforcement action around the allotment plots in July.

196.07/18 Race, Equality and Crime and Disorder Statement.

The Council recognized that it had discussed matters of crime and disorder.

197.07/18 Councillors Planned absence

One absence was noted for the next meeting.

197.07/18 Date and venue for the next regular meeting.

Thursday 2nd August 2018, Madeley Centre, New Road, Madeley at 7:00pm

The Chairman thanked the Councillors for their attendance and closed the meeting at 9:00pm

Approved Payment Schedule July 2018

BACS/CH	TO WHOM PAID	DETAILS	Total inc VAT
bacs 49	C Withington	Salary July and Expenses	277.88
bacs 50	J Simpson	Salary July and Expenses	980.08
bacs 51	HMRC	Tax and NI July	123.35
bacs 52	JD Quick	Bus Shelters inc cleaning July	175.00
bacs 53	Amy Taylor	swing security - 20th June to July 31st	70.04
bacs 54	Lisa Pickerill	swing security - 20th June to July 31st	70.04
bacs 55	AM Leafleting and Distribution	Delivery of newsletter	150.00
bacs 56	Madeley Centre	Room hire - 14th May pool mtg and 17th May PO	38.00
bacs 57	Aardwolf	Madeley pool geese	450.00
bacs 58	Steve Hough	Birchdale - Swings	260.00
bacs 59	HMRC	P11D National 1 class 1a contributions 17/18	135.79
bacs 60	Wicksteeds	Play area swing seats	799.43
bacs 61	Wicksteeds	play area	17.88
		Monthly Total	3547.49

Signature

Date