

**MADELEY PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING held on****Thursday 7<sup>th</sup> June 2018 at The Madeley Centre, New Road, Madeley at 7:00pm****Present:****Councillors:** D. Whitmore, (Chairman) Mrs. A. Bourne, A. Davenport, S. Jones, Mrs. A. Newton, A. Rowley, G. White, County Councillor, P Northcott.

Clerk-Mrs J Simpson

RFO-Mrs C Withington (part).

- 140.06/18 To receive apologies for absence.**  
Parish councillors, D. Barnish, N. Orme, Mrs B. Ruscoe, S. White, Mrs. J Whitmore.
- 141.06/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**  
None were declared.
- 142.06/18 Public Participation:**
- There were several members of the public present who wished to make their opposition known to the Parish Council re planning application 17/01004/REM-land adjacent to Rowley House, Moss lane. There were concerns about flooding, sewerage disposal, lack of bungalows, affordable housing, harm to the trees and the impact of certain developments on the residents of The Bridal Path. It was noted that there was to be a public meeting on 17<sup>th</sup> June-time to be confirmed. Many questions had been asked at a previous meeting and Cllr G White had found answers and fed back to the residents of The Bridal path. An evidenced Community response was needed that had to be based on objections to nationally recognized material planning criteria.
  - Questions were asked about the progress of the Neighbourhood Plan and whether it could be used as a tool to object to the application. However, the plan would not be ready in time for this application.
- 143.06/18 To consider approving and signing the minutes of the Annual Meeting of the Parish Council held on 17<sup>th</sup> May 2018.**  
They were signed as a true record once the following change had been noted. Mrs. A Bourne s Office of Acceptance had been as a co-opted member and not an elected member.
- 144.06/18 To consider matters arising from the minutes not included elsewhere on the agenda.**  
There were no matters arising.
- 145.06/18 To consider approving and signing the minutes of the last regular meeting held on 17<sup>th</sup> May 2018**  
The minutes from 17<sup>th</sup> May 2018 were confirmed as a true record and signed.
- 146.06/18 To consider matters arising from the minutes not included elsewhere on the agenda.**
- Draft Service Level Agreement between the Community Rehabilitation Company and Madeley Parish Council re Community Payback had been circulated by G. White. The insurance requirements had been checked out and Came

insurance company were happy with the arrangement. The project would supply 1 day a months' work with 6 community payback workers and a supervisor from 10am-3pm. All tools would be provided though the PC would need to supply any extra materials e.g. paint. If the Council was not happy with the project one months notice could be given.

It was **resolved** to sign the service level agreement with the Community Rehabilitation Company.

- Christmas tree at Madeley Heath-the Clerk had received verbal confirmation of the willingness of Marley eternity to fund a Christmas tree and wished to have the request in writing. It was agreed to ask Marley if they fund the tree and lights and that the tree not be a rooted one.

**147.06/18 Vacancy for Parish Councillor.**

The Clerk had still not received any applications for the role. Posters were given out at the meeting for display in local shops. Everyone to think about who may be encouraged to put themselves forward.

**All**

**148.06/18 Neighbourhood Plan for Madeley Parish.**

The committee had met on 4<sup>th</sup> June and was in the process of updating the draft policies. A further meeting was scheduled for 16<sup>th</sup> July.

**149.06/18 To Receive reports from Borough and County Councillors and the Community Support Worker**

- **CSW**- no report available due to annual leave.
- **County Councillor**-420 carriage way defect repairs were carried out. Good weather was helping the completion: Full Council meeting had seen the elections of Chairs and Vice Chairs: SCC had participated in National Volunteer Week 1-7<sup>th</sup> June: important questionnaire in re Early Intervention Education and Child Care was running online from 31<sup>st</sup> May-31<sup>st</sup> August: Community Fund now available from County Councillor-protocol was to talk to County Councillor first and then complete the documentation: there was a planned closure of Manor Road at the end of June for the installation of BT overhead cables: Moss Lane would be closed on 11<sup>th</sup> June for one day for surface dressing work: work on Manor Road flooding to be carried out by rail track after the trains have finished running at night time: some success re mitigation of HS2 looking at the cemetery and HGV routes.
- **Borough Councillors**-.2 more weeks delay with the move to Castle House-anticipated to open to the public on 9<sup>th</sup> July 2018: student flats in liquidation in Town Centre had now been purchased by another developer and work had recommenced: Queens Gardens now planted up for the Britain in Bloom competition: dealt with planning issues re Rowley House: development on New Road also going to planning committee on 19<sup>th</sup> June with a recommendation to refuse permission due to TPO issues: grass cutting especially NBC and Aspire overdue. NBC 3 weeks behind schedule-had been raised at the highest level and additional resources brought in to try and address the problem: parking issues in Lindop Lane: pot holes repaired in

Izaak Walton Way but not of the best quality.

**150.06/18 Financial Matters.**

- a. The balance of £4000 in MPC Grant programme was noted-no applications had been received.
- b. Revised pay scales operable from 1<sup>st</sup> April 2018 were noted.
- c. It was **resolved** to approve the payment orders and transfers as in appendix D

RFO to re-send bank mandate information to S. Jones for completion. **RFO/SJ**

**151.06/18 Madeley War Memorial**

The Clerk had received 2 quotations for the repair of the sandstone wall. However, it was agreed that this was an insurance matter. It also needed to be reported to the police for a crime number. Clerk to report and also contact insurance company with a view to submitting a claim. The contractor would be appointed by the insurance company.

**Clerk  
Clerk**

**152.06/18 Generic Risk Assessment**

Clerk to circulate

**153.06/18 Youth Activities**

It was noted that there was still request via the LAP for a youth shelter. The issue was where. Manor Road playing fields was suggested but rejected due to its isolation and HS2 implications. Madeley Centre was also suggested as it would have Wi-Fi access. It was agreed that D Whitmore and A Rowley would meet to look at options.

**DW/AR**

**154.06/18 Outdoor Gym at Birch Dale.**

Clerk had chased legal for a copy of the agreement. Once received a meeting with hags, Clerk and D Whitmore to take place to confirm location. Approach can then be made to Aspire for consent to place the equipment.

**DW/Clerk**

**155.08/18 Swings at Heath Row.**

The top bar had been inspected and found to be compliant. It had been painted. Replacement chains and seating on order and should be in delivered to contractor for installation by the end of the week.

**156.08/18 GDPR**

It was agreed that although it was no longer compulsory for Parish Councils to appoint an external DPO it would be good practice to do so as originally agreed. The Clerk to complete the paperwork for the SLA with SCC.

**Clerk**

**157.08/18 Heath Wood Issues**

Clerk had written to owner of property where the back garden had extended into parts of Heath Wood. No reply had been received. Clerk to check if the work had been done and if not a more frank letter to be sent.

**Clerk**

**158.06/18 HS2 Progress Report**

The Longer Deeper Tunnel option had been turned down by the Parliamentary Committee. The approach had now turned to seeking help from Sir Bill Cash. Chairman of Whitmore Parish Council meeting that evening. The Woodland Trust had also commenced a petition on their web site for people to object. The next step was the House of Lords. Pressure needed to be put on the MPs where HS2 affected their constituencies. The process was not viewed as a fair one with the committee interrupting petitioners and hurrying them through their case. This evidence can be viewed on the web site.

It was **resolved** to write to the constituency MPs to place pressure on them.

GW/Clerk

**159.06/18 Police and Crime Matters**

- CCTV-contact had been made with Eon and permission forms had been forwarded. However, a cost for the installation of power from the lighting post was needed before a decision to approve the project could be made. The contact in Eon had asked the operational manager for a quotation.
- Parking issues in Hillwood Road and Heath Row-it was noted that there were parking issues across the parish. Clerk to refer matter to the police for advice and potential solutions.

Clerk

Clerk

**160.06/18 Parish Appearances**

- Telephone Box Madeley Heath-Clerk had contacted BT with a view to adopting the box. Informed by BT that NBC planning had objected to it been decommissioned and therefore would need to seek permission from planning dept prior to BT processing the adoption paperwork. Clerk has approached NBC and waiting for a reply. It can't be painted until MPC own it. Cost in the region of £485
- Hillwood Road signs-reported as damaged and potentially a job that could be done by handyman. No Lengthsmans scheme available to offset the cost. It was **resolved** to ask the handyman to repair the sign.
- Holly Hedge from Monument-Rob Steele from SCC is now looking at this issue.
- Pavement from Meadows to motorway bridge-advice from Rob Steele is that it would not be advisable to write to the home owners as it is not viewed as a hazard to the highway.
- Bus Shelters-following reports of Madeley Heath and graffiti etc it was **resolved** that the Clerk carry out a full condition audit of all bus shelters in the parish.
- Street sign at Wharf Terrace vandalised-Clerk to report to SCC and NBC
- It was noted that the grassed area by the Mill to the weir had been strimmed by the Chairman of Madeley Angling Club.
- Hedges along The Holborne needed cutting back. Clerk to make request.
- Hedges in Castle Lane overgrown again. Clerk to make request.

Clerk

Clerk

Clerk

Clerk

Clerk

**161.06/18 . Councillors responsibilities**

There had been an issue with the sluice at Madeley pool where ducklings had gone over the weir. As a result the key had been given to G White if action was required. There used to be netting there at one time to prevent ducklings from been swept over. There is an empty metal notice board frame near to the weir. It was **resolved** to remove the frame

**Clerk****162.06/18 Planning Applications**

17/01004/rem-land adjacent to Rowley House, Moss Lane- application for approval of reserved matters for appearance, layout and scale for the erection of 42 dwellings with associated parking and landscaping.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/17/01004/REM>

This application had been previously considered. However, changes had been submitted by the developer and further comments were needed by the Parish Council. The Council had listened to the comments from the public at the open forum. Madeley Parish Council objected to the application on the following grounds:

The 3-storey 5-bedroomed house on plot 29 will have a major impact on the nearest Bridle Path properties re light.

There appears to be new evidence that the street drains from Moss Lane and Bower End Lane run onto the intended curt ledge. This area is already subject to flooding and the Parish Council suggests a revised SUDs plan is put in place.

There is a possibility that the street drains from the Bridle Path also flow into the named field and suggest a dye test needs to be carried out to test this assumption.

**163.06/18 Town and Planning Matters generally.**

The report was noted.

**164.06/18 Clerks Report**

All points had been covered in the meeting.

**165.06/18 Race, Equality and Crime and Disorder Statement.**

The Council recognized that it had discussed matters of crime and disorder.

**166.06/18 Councillors Planned absence**

One absence was noted for the next meeting.

**167.06/18 Date and venue for the next regular meeting.**

Thursday 5<sup>th</sup> July 2018, Madeley Centre, New Road, Madeley at 7:00pm  
The Chairman thanked the Councillors for their attendance and closed the meeting at 8:45pm

## Approved Payment Schedule

DATE	BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
07.06.18	Bacs 37	Leaflet promotion	Newsletter	295.00
07.06.18	Bacs 38	Madeley Centre	Room Hire -various	183.00
07.06.18	Bacs 39	D Burns	CSW xx hours (10.27)	0.00
07.06.18	Bacs 40	C Withington	Salary June and Expenses	292.70
07.06.18	Bacs 41	J Simpson	Salary June and Expenses	977.42
07.06.18	Bacs 42	HMRC	Tax and NI June	114.70
07.06.18	Bacs 43	JD Quick	Bus Shelters inc cleaning June	175.00
07.06.18	Bacs 44	Amy Taylor	swing security	70.04
07.06.18	Bacs 45	Lisa Pickerill	swing security	70.04
07.06.18	bacs 46	NBC	Dog bin service Hidden Hills	312.00
07.06.18	bacs 47	Glendale	Grass May	1202.40
07.06.18	bacs 48	Staffordshire County Council	Legal Fees Play area Birchdale	63.00
07.06.18			<b>Monthly Total</b>	<b>3755.30</b>

Signature

Date