

Madeley Parish Council

Clerk – Mrs J Simpson, 10, Freebridge Close, Longton, Stoke-on-Trent. ST3 5XQ
07563660298

E Mail:parish.clerk@madeley.staffslc.gov.uk
Date of issue 10th May 2018

Website: www.madeleyvillage.co.uk

The next Regular Meeting of the Madeley Parish Council will be held on **Thursday 15th May 2018 commencing directly after the Annual Meeting of the Parish Council scheduled to start at 7:00pm, at The Madeley Centre, New Road, Madeley** for the purpose of transacting the following business.



AGENDA

1. To receive Apologies for Absence (through the Clerk in accordance with standing orders)
2. To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;
3. Public Participation. (Open Forum) ; Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
4. To consider approving and signing the Minutes of the last Regular Meeting held on 26th April 2018
5. To consider matters arising from the Minutes in item 5 not included elsewhere on the agenda.
 - Update dog and litter enforcement with NBC
 - Renewal of lease of land for allotments.
 - Christmas 2018
6. Neighbourhood Plan:
 - Progress report
7. To receive Reports from Borough and County Councillors, and the Community Support Officer.(Previously circulated)
8. To consider **Financial Matters** including:
 - a.) To note the outcome of the internal audit inspection and any findings-see Appendix A
 - b.) To confirm that the assertions in Section 1 of the Annual Governance and Accountability return is correct for year ending 2017/18-see Appendix B
 - c.) To sign section two of the Annual Governance and Accountability Return-See Appendix B
 - d.) To consider the renewal of the Annual Insurance Policy from 1st June 2018 at a cost of £1173.41 per annum. Appendix C
 - e.) To note the balance of £4000 in the MPC grant programme.
 - f.) To note and consider further action in relation to the outstanding debt with Staffordshire County Council with regards to the Lengthsman scheme (invoiced May 2017 for £784)
 - g.) To consider a request for funding from Madeley and District Community Association.(£1500 budgeted 18/19)
 - h.) To consider the bank mandate and add and remove signatories.
 - i.) To consider approving the annual membership renewal to the National Allotment Society at a cost of £66.
 - j.) To approve payments/orders, receipts and transfers-Appendix D.
9. To re-affirm and minute the decision taken in July 2016 to approve the payment of HS2 non intrusive survey payment to Madeley White Star FC.
10. To review the current Generic Risk Assessment Policy.
11. Youth activities
12. To receive a progress report on the planned installation of Outdoor Gym in Birch Dale.
13. To note the delegated action taken by the Clerk re swings in Heath Row play area.
14. General Data Protection Regulations.
To approve the following draft documents:
 - Data audit schedule.
 - Draft retention policy
 - Draft revised Data Protection Policy.

- E-mail privacy notice.
- New councillors privacy notice.
- General Privacy Notice.
- Consent form for new allotment holders
- Privacy notice for Neighbourhood Plan.

15. Heath Wood Issues update.

- Discarded dog waste bags.
- Land usage

16. HS2 Progress Report.

17. Madeley Rural Community Charity.

- To receive an updating report.

18. To consider Police Consultative Committee Reports, and Police matters generally

- To receive an update on the consideration of proposals for the installation of CCTV in the greyhound court area of the village.

19. To consider Parish Appearance matters generally.

20. To receive reports from Councillors on their specific responsibilities and Representatives to Partnerships and Fora;

- Madeley Pool
- Residents Association.
- LAP

21. To consider the following planning applications received (and any that are received between date of agenda and meeting)

18/00320/FUL-Roberta, Newcastle Road, Madeley-erection of two storey side extension.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00320/FUL>

18/00259/FUL-TK Phillips Workshop, Moss lane, Madeley-erection of a pair of semi detached house and a detached house.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00259/FUL>

18/00225/REM-Land off New Road, Madeley-approval for reserved matters for details of layout, internal access arrangements, scale, appearance and landscaping for 32 dwellings relating to 14/00930/OUT.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00930/OUT>

22. To consider **Town and Country Planning** matters generally and to receive details of Planning Results; (Previously circulated)

23. To consider any representations in response to the consultation re Loggerheads Parish Neighbourhood Plan. (Closing date 19th June 2018)

24. To receive the Clerk's Report, and to consider correspondence received since the last Meeting;

25. To consider the Race, Equality and Crime & Disorder Statement for the Meeting;

26. To note Councillors' planned absence.

27. To confirm the date and venue for the next **Regular Meeting** at The Madeley Centre, New Road, Madeley. Date to be confirmed following decision at Annual Meeting of Madeley Parish Council held immediately beforehand.

The Public and Press are welcome to attend but please note that they may be excluded for any item the Council decide should be treated as confidential.