

MADELEY PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on
Thursday 23rd November 2017 at The Madeley Centre, New Road, Madeley at
7:00pm****Present:**

Councillors: G. White, (Chairman,) Mrs. A. Bourne, A. Davenport (part), A. Rowley, Mrs D Rowley, Mrs. B. Ruscoe, Mrs. A. Newton, Mr. D Whitmore, Mrs. J Whitmore, County Councillor P Northcott (part)
Clerk-Mrs J Simpson

262.11/17 To receive apologies for absence.

Councillors, D. Barnish A. Jones, S. White, H Wilde.
RFO-Mrs C Withington.

263.11/17 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

264.11/17 Public Participation:

A parishioner returned to MPC following receipt of the letter from CCG re mental health funding.

The parishioner thanked MPC for sending the letter and forwarding the reply but now needed to know how to make a FOI request as he wished to challenge some of the content in the reply.

He was advised to contact CCG and be very clear as to the specific information that was required.

Cllr Mrs. Bourne also agreed to meet with the parishioner the next day to offer advice. **AB**

265.11/17 To consider approving and signing the minutes of the last regular meeting held on 26th October 2017.

The minutes from 26th October 2017 were confirmed as a true record and signed.

266.11/17 To consider matters arising from the minutes not included elsewhere on the agenda

There were no matters arising.

267.11/17 Neighbourhood Plan for Madeley Parish.

A hard copy of the questionnaire was presented to the Council and its professionalism was duly noted. Closing date for replies will be mid-January 2018.

268.11/17 To Receive reports from Borough and County Councillors and the Community Support Worker

a) **CSW**- report had been previously circulated

b) **Borough Councillors**-following confirmation that SCC would be withdrawing the subsidy from D and G routes on buses before 6am; last 6 services in the evening; Sundays and all bank holidays Cllr G White had spoken with D and G re statistics of usage. D and G confirmed that without the subsidy they would be withdrawing the route. Keele University had agreed to fund the missing subsidy on the Sunday and Bank Holiday routes. There had been comments from parishioners that the withdrawal of the morning and evening routes would prevent them getting to work and or college. Many use the early bus to get to Crewe to catch

the train. It was noted that not everyone drives and it would also affect older people who may now rely on public transport.

- Cllr White had met with Sir Bill Cash re HS2 position. He supported the Longer deeper tunnel project.
 - Cllr White had met with NBC head of operations re new and replacement dog and litter bins. There were attempts to try and rationalise collection routes from 4 to 3 around the borough. This may include removing 1 bin where they are close together to be relocated in an area of greater usage. It was noted that dog waste could be put into litter bins provided it was bagged up.
 - An individual had been supported by Cllr G White to pursue his professional boxing career via external funding application.
 - Two local people had been supported with planning matters.
 - Freedom of the borough had been granted to Gordon Banks.
 - Castle House occupation date still remains unknown.
 - Sky building in Town Centre-reconstruction work will recommence in April for the September 18 intake.
 - Cllr White had met with the Post Office regional manager-now looking at provision of an outreach service in Madeley.
- c) **County Councillor**-Better Care Plan has been agreed locally-confirmation was received during the meeting of the PC that it had been agreed subject to specific targets.
- There had been an increase in children entering the care system.
 - SCC had gone with option one of the bus subsidy proposals, There had been concern that NBC had not been included in the consultation process.
 - There had been some repairs to potholes in the area including the war memorial junction. Repairs would now slow up as many of the drivers of the repair vehicles also staffed the grit vehicles.

It was **RESOLVED** to receive the information.

269.11/17 To consider Financial Matters

- a) The balance of £2,500 MPC Grant programme was noted-no applications received

b) Budget priorities for 2018-19

The RFO had circulated a draft proposal following comments from the last meeting.

There was a lengthy discussion re whether MPC should look to fund or part fund the removed subsidy from D and G buses to enable the routes in the morning and evening be retained. Before that decision could be made it was agreed that more information would be needed-analysis of routes and usage. This action to be carried out by Councillor G White and Mrs. A Newton. The information would then be brought back to the next meeting on 7th December and a decision taken on the final draft budget for public consultation at an EGM in early January.

**GW
AN**

It was resolved to defer the final draft budget to 7th December.

c) Data Protection Registration

It was resolved to approve the payment to renew the Data Protection Registration.

d) Provisions for a bad debt-advice was been sought on the legality of use of the electoral role for address identification.

Matter deferred to next meeting.

e) Payments, orders, receipts and transfers.

It was resolved to approve the payment schedule, orders, receipts and transfers as per Appendix A.

It was noted, however, that some parishioners were still not receiving the parish newsletter.

270.11/17 General Data Protection Regulation (GDPR)

The Clerk had attended a briefing earlier that week and circulated a summary of the provisions to commence in May 2018. Guidance from ICO was still awaited as to whether Parish Councils with less than 5 employees would be required to appoint a Data Protection Officer (DPO). It was noted that there could be an opportunity to contribute towards a member of staff employed by SCC but funded by Parish Councils to act as their DPO.

It was resolved to note the information.

271.11/17 Tender for Control of Canadian Geese-Madeley Pool

Three contractors had been approached. One had declined to submit a quotation.

The Council considered the other two applications.

It was **RESOLVED** to appoint Aardvark Wolf.

272.11/17 Grass Cutting Contract 2018

The specification from the previous year was agreed.

The Clerk to invite tenders for consideration at the January 2018 meeting.

Clerk

273.11/17 Response to Staffordshire County Council consultation re maintenance of public rights of way.

The views of local walking groups affiliated to Madeley and District U3A had been obtained since the last meeting. The feedback was that paths should be category B and not C except route 1-Red Lane to Onneley-as it was an ancient drovers route of historical importance and should therefore be a category A

It was **RESOLVED** to respond with the above comments.

Clerk

274.11/17 Youth Activities

The lease with Aspire was progressing through the legal channels
An order for Heath Row could not be placed until funding received from County Council Fund as a contribution to installation.
The information was noted.

275.11/17 Heath Row and Birch Dale Play areas

There had been problems trying to source a contractor to repair the closer on the gate at Birch Dale-now on the third contractor.
The information was noted.

276.11/17 Remembrance Day 2018

It was agreed that in 2018 it would be 100 years since the end of World War 1 and there needed to be a special commemoration.
It was agreed to form a working group to take the project forward comprising Cllrs D Whitmore, A. Jones, Mrs. A Bourne and Mrs. A. Newton

**DW. AJ
AB, AN**

It was resolved to appoint the above councillors to the working group.

277.11/17 Christmas 2017

Tree was scheduled to be relocated 1st December.
Lights had arrived. The damage to the Holborne Tree had been noted.
Mrs. J Whitmore to get the selection boxes but a letter would be needed to make the request. Clerk to send letter to Mrs. Whitmore.

Clerk

278.11/17 Updated Action Plan

The Clerk had circulated an update to the action plan.
It was **RESOLVED** to approve the update.

279.11/17 Bee Keeping Policy

A draft had been circulated by the Clerk. It was agreed that allotment holders would need to be consulted.

It was **RESOLVED** to approve the draft policy subject to consultation with the current allotment holders.

280.11/17 HS2 Update.

No application made to the mitigation fund yet as an engineer would be need to be appointed.
There is to be a petitioning workshop on 28th November at Yarnfield. G White and K Lea to attend.

281.11/17 Madeley Rural Community Charity Appointment of Parish Council Trustee.

The independent report on the consultative process had been published.
Mrs J Whitmore was unable to take on this role. No further nominations were forthcoming. The position to be looked at again at the Parish Council AGM in May 2018
The charity AGM will be held on 5th December 2017.

282.11/17 Police matters

No report was available. The Council expressed concern at the lack of interface between the police and Parish Council-Clerk to write to Chief Inspector to see how the matter could be resolved. **Clerk**

The Council had noted an increase in racing tractors and a change in traffic movement-more lorries in the morning.

The Community speed watch was now without a local coordinator. However, there would be less action through the winter months anyway due to limited light and weather conditions.

283.11/17 Parish Appearances

The Rock Garden had been cut back by Elmside.

Issues with hedge cutting in Morningside had been resolved.

There will still issues with the state of pavements-Old Post Office side and Bar Hill.

Hedges on The Holborne were in need of a cut back again. Clerk to contact owner. **Clerk**

Drain opposite Moss Lane and Poolside needed an inspection. G White trying to arrange.

Bridge over River Lea in Vicarage Lane due to be reassessed for structural strength.

284.11/17 Pavement Safety Outside of Homers Shop

There were issues when lorries made deliveries to the One Stop. They reversed in narrowly missing the front window of Homers sandwich shop. It was agreed that the Clerk contact the relevant Highways department to look at designing out the issue. **Clerk**

Speed Reduction Warning Signs-PCCO

The Clerk had previously circulated the request from PCCO to put in an expression of interest re the above speed reduction measure with a view to exploring the feasibility mass procurement for Parish Councils.

It was **RESOLVED** to submit an expression of interest to the PCCO. **Clerk**

285.11/17 Councillor's specific responsibilities.

Madeley Pool-a report had been previously circulated. It was noted that there were some spurs missing at the top of the bridge. It could be a potential project for the handyman. Clerk to enquire. **Clerk**

Residents Association-working with Madeley High re donations for Bucknall Dogs Home for Christmas.

LAP-no report available.

286.11/17 Town and Country Planning

- N.02/17/258 MW D7; Keele Quarry; Submission of details in compliance with Condition 9 of planning permission N.02/17/258 MW relating to the submission of a progress report/updated site plan and submission under Schedule 3 of the s.106 legal agreement dated 12 April 2013 (providing details of land and minerals to be worked)

It was agreed that further research into this application would be needed before comments could be submitted.

- 17/00910/ful-Peaks Farm, Station Road, Onneley-retention of concrete sileage yard and wall and proposed landscaping works.

<http://publicaccess.newcastle-staffs.gov.uk/onlineapplications/PLAN/17/00910/FUL>

Madeley Parish Council had no applications to this retrospective application.

287.11/17 A report had been previously circulated by The Clerk. The contents were noted and approval for the Clerk to take additional employment as Clerk to Chapel and Hill Chorlton was granted.

It was **RESOLVED** that the information be received.
It was **further RESOLVED** to approve the Clerks additional employment.

288.11/17 Councillors Planned Absences.
The clerk was informed of planned absences.

289.11/17 Next Regular Meeting.
THE NEXT MADELEY PARISH COUNCIL MONTHLY MEETING WILL TAKE PLACE ON **Thursday 7th December 2017 at 7:00pm** at The Madeley Centre. The agenda will be a limited one to cover essential business only.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 9:00pm

Approved Payments Schedule – Nov 17

Council Powers	BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
s145 LGA 1972	bacs 123	Kath Reynolds	October Music for Mems Paid	45.00
S151/S112 LGA 1972	bacs 124	Mrs C Withington	Nov salary	246.69
S111/133 LGA 72	bacs 125	Mrs C Withington	Office expenses Nov	16.48
S112 LGA 1972	bacs 126	Mrs J Simpson	Nov salary inc overtime	770.32
S111/133 LGA 72	bacs 127	Mrs J Simpson	Office expenses Nov	108.15
Local Government (Fi	bacs 128	HMRC	Tax and NI Nov	88.28
S111/133 LGA 72	bacs 129	Mrs D Burns	CSW invoice (9hours)	92.43
PHA 1875 s 164 and	bacs 131	Amy Taylor	Nov play area duties (Oct to Nov)	70.04
PHA 1875 s 164 and	bacs 132	Lisa Pickerill	Nov play area duties (Oct to Nov)	70.04
s4(1) LG(MP)A 1953	bacs 133	JD Quick	Bus shelters cleaning Nov	175.00
PHA 1875 s 164 and	bacs 134	Newcastle under Lyme BC	Grass cutting October 7 of 8	502.51
PHA 1875 s 164 and	bacs 135	Newcastle under Lyme BC	Grass Cutting Sept 6	502.51
S111/133 LGA 72	bacs 136	Information Commissioner	DPA registration	35.00
s137 LGA	11423	The Royal British Legion Poppy appeal	Wreaths	64.00
S111/133 LGA 72	bacs 138	P J Leaflets	Newsletter delivery PAID	150.00
			Monthly Total	2936.45

Signature

Date